

**Calumet County Highway Committee Meeting Minutes**  
**September 14, 2022**

The meeting was called to order by Highway Committee Chair Matthew Budde at 8:30 a.m.

Members present were: Supervisors Matthew Budde, Joseph Mueller, Ronald Dietrich, Scott Handschke, and Ty Stuckmann.

Others Present were: Highway Commissioner, Brian Glaeser; Office Manager, Michelle Maas, and Office Assistant, Lexie Lau.

The pledge of allegiance was recited.

**Moved** by Supervisor Handschke, seconded by Supervisor Stuckmann to approve the agenda. Motion carried unanimously.

**Moved** by Supervisor Handschke, seconded by Supervisor Stuckmann to approve the minutes from the August 10, 2022 Highway Committee Meeting. Motion carried unanimously.

**Public Participation:**

None

**Report of Committee Members:**

Supervisor Dietrich met with County Administrator Todd Romenesko, and County Board Chair Alice Connors regarding the necessity of using Webex for County Meetings. This subject is going to be turned over to the Rules Committee in the future.

Supervisor Budde reminded Committee members of the upcoming WCA Conference beginning Sunday, September 18, 2022 through Tuesday, September 20, 2022 in Wisconsin Dells.

**Communications:**

None

**Items for Action or Discussion:**

- A. Transfer ownership of CTH Y from State Highway 32/57 to Breed St.:** Commissioner Glaeser met recently with Calumet County Administrator, Todd Romenesko, and Corporation Counsel Kimberly Tenerelli to discuss the repairs needed to CTH Y within the Chilton City limits. Upon completion of the upcoming repairs the County would like to Jurisdictionally Transfer this section of road to the City of Chilton. The department would like to receive Authorization from the Highway Committee to enter into an Inter-governmental agreement with the City of Chilton to share in the costs of the repairs and then upon completion to Transfer that section of roadway. **Moved** by Supervisor Dietrich, seconded by Supervisor Mueller to Authorize the Highway Commissioner to enter into an agreement with the City of Chilton to repair and Jurisdictionally Transfer CTH Y from STH 32/57 to Breed Street to the City. Motion carried unanimously.

**Report of Highway Department:**

**A. Highway Commissioners Report:**

- Commissioner Glaeser provided the committee with a handout of the recent activities of the department and staff.

**B. CTH N project Update:**

- The road portion of the project is complete and was opened on Thursday, September 1, 2022. The contractor(s) have some final punch list items, such as landscaping to finish. The crosswalk lights should be operational as soon as the parts are received and installed within the week.

**C. 2023 IGA Projects (CTH G, CTH X, CTH Y):**

- Commissioner Glaeser met with Corporation Counsel, Kimberly Tenerelli, and County Administrator, Todd Romenesko to discuss and draft Inter-governmental agreements for the road projects on CTH G, and CTH Y with the City of Chilton. And CTH X with the City of New Holstein. The CTH X project consists of two parts, the first being the Box Culvert and the second being the Street Repairs.

**D. 2023 Budget Update:**

- On September 1, 2022 Highway Commissioner Brian Glaeser, and Office Manager Michelle Maas met with County Administrator Todd Romenesko and Finance Director David Maccoux to review the departments purposed budget for 2023.

**E. WCHA Update:**

- Currently, there is no news to report. It is assumed that there will be updates provided at the October Commissioner's Training Conference.

**Set Next Meeting Date:**

The next meeting of the Highway Committee is tentatively scheduled for Wednesday, October 12, 2022 at 8:30 a.m. at the Calumet County Highway Dept. at 241 E. Chestnut Street, Chilton WI 53014.

**Adjournment:** Being that there is no further business Highway Committee Chair Budde adjourned the meeting at 9:35 a.m.

*Michelle Maas*

Recording Secretary

Michelle Maas, Highway Department Office Manager