

**CALUMET COUNTY
PLANNING, ZONING & FARMLAND PRESERVATION COMMITTEE
June 8, 2023
THESE MINUTES ARE APPROVED**

1. Meeting Announcement and Posting

The meeting was properly announced and posted. Chair Hofberger called the meeting to order at 8:30 a.m.

2. Roll Call

Committee Members present: Kesler, Kleckner, Hofberger, Ott, Budde, Deiter

Staff Members present for all or part of the meeting: Meuer, Mohrbacher, Piper, Depies, Halada, Hess

Others Present: Keith Price, Randy Koehler, Jr.

Unapproved: Geiser

3. Pledge of Allegiance

The pledge of allegiance was recited by all.

4. Approval of Agenda

Motion by Deiter and seconded by Kesler to approve the agenda. Motion carried unanimously.

5. Approval of Minutes from May 11, 2023, Committee Meeting

Motion by Kleckner and seconded by Deiter to approve the minutes from the May 11, 2023, Committee Meeting. Motion carried unanimously.

6. Public Participation

None

7. Convene Meeting and Enter Public Hearing

- a. Keith Price, Conditional Use Permit in accordance with Section 82-51(d) of the Calumet County Zoning Ordinance to authorize a trade or contractor establishment for the storage of vehicles, trailers, and equipment associated with a tree service, SW ¼, NW ¼, Sec. 9, T17N, R20E, Town of New Holstein, Calumet County. The address of the property is N1960 Orchard Road.

Depies gave the committee an update on the public hearing for Price. Son, Travis, has a landscaping business to the East of the property. During the off-season Travis will be leasing part of the building for storage with a trade/ contractor. Town of New Holstein was in approval. Staff supports the proposal on the basis that the trucks and machinery are stored in the building or screened. Wood that is brought back from various projects that is stockpiled on the property must be screened. He indicated that they would put a berm around the wood area.

Motion by Deiter to grant the CUP and seconded by Kesler to approve. Motion carried unanimously.

- b. Randy and Connie Koehler, agent Randy Koehler Jr., Conditional Use Permit in accordance with Section 82-48(c), Calumet County Zoning Ordinance to authorize an agricultural-related use for custom



harvesting and feed storage, NE ¼, NW ¼, Sec. 20, T18N, R20E, Town of Charlestown, Calumet County Depies gave update on the public hearing. Randy Koehler, Jr's primary business is providing custom agricultural services. There is now an existing building on the property and that and building will be replaced, tearing it down and making it bigger and the operations will stay similar as to before. Koehler, Jr, indicated most of operations will be off site unless they are moving equipment. Town of Charleston agreed of the construction of an agricultural-related business at their last meeting. County staff indicated that they must obtain a storm water erosion control permit through our department and the building must have a setback of a minimum of 99 feet from the centerline of the hwy. No new lights were proposed with the building. County staff gave approval with the above-mentioned requirements. Motion by Budde and seconded by Deiter to approve the CUP. Motion carried unanimously.

8. Close Public Hearing and Reconvene Regular Meeting 8:42 a.m.

9. Supervisor Reports

Kleckner gave an update to have someone to step in for him, as his health is declining. He indicated that he would be interested in attending meetings for a while via phone. He did have a recommendation for a person to replace him. He will talk with Todd Romenesko about the situation.

10. Communications

None

11. Items for Action or Discussion

- a. Discussion – Educational Piece on E911 Operations – Andy Hess
Hess presented on the E911 Program. He explained that he does the backend work for the Sherriff's department. He gave history of the E911 program and how it has progressed to what it is now with the GIS system. He went over the main components of Next Generation 911. Hess indicated that he needs to apply for funding and grants to move forward on the project and went over the next steps.

12. Report of Department

- a. **Code Administration Update Since Late Committee Meeting**
ARPA POWTS Replacement Grant- Meuer went over the ARPA POWTS Replacement Grant Update. There was a total of 10 applicants that met the minimum 3 bid requirements. Once the contracts have been signed, the process of issuing permits and installing systems will take place. **Electronic and Appliance Recycling Event-** Halada gave updates on the event. Approximately 230 participants participated, down 50 participants from the following year. Next Electronic Event will be Wednesday, August 9th from 1-5 p.m. **Permits and Approvals-** Meuer went over permits and approvals for the month of May.
- b. **Staff updates**
Meuer gave updates on his staff. Depies, Halada, and Hess were in attendance and gave their updates. Meuer introduced Amanda Mohrbacher to the committee, whose is the new Administrative Assistant in the department.

13. Upcoming Events/Past Events

None

14. Consider Specific Items for Next Meeting Agenda

None

15. Discuss Next Meeting – Proposed – Tuesday, July 11, 2023; 8:30 a.m.

Change of date to July 11th for the month of July requested by Hofberger.

16. Adjournment

Chair Hofberger adjourned the meeting at 9:35 a.m.

Respectfully Submitted,

Paula Piper
Recording Secretary