

**Aging and Disability Resource Center/Long Term Support
Advisory Committee Minutes
June 1 2020**

Committee Members Present: Kleckner, Luedeke, Marx, Myers Ramminger, Thiel, Scieszka, Stillman, Stoffel,
Voight-Cone

Committee Members Excused: None

Committee Members Absent: Propson

Staff: Dewhurst, Kramer, Romenesko, Anderson

1. CALL TO ORDER: Dewhurst called the meeting to order at 9:00 a.m.
2. QUORUM: It was determined that the meeting was properly announced and a quorum was present.
3. PLEDGE OF ALLEGIANCE: Dewhurst asked all present to join in reciting the Pledge of Allegiance to the Flag.
4. ELECTION OF CHAIR AND VICE CHAIR: Dewhurst asked for nominations for Chair. Stoffel nominated Stillman for Chair. Kleckner seconded. MOTION CARRIED UNANIMOUSLY. Stillman then proceeded with conducting the meeting, calling for nominations for Chair. Voight-Cone nominated herself for Chair. Kleckner seconded. MOTION CARRIED UNANIMOUSLY.
5. APPROVAL OF AGENDA: Agenda was approved by Myers seconded by Scieszka. MOTION CARRIED UNANIMOUSLY
6. APPROVAL OF MINUTES: Motion by Kleckner, seconded by Luedeke, to approve the minutes of the February 3, 2020 Aging and Disability Resource Center/Long Term Support Advisory Committee, MOTION CARRIED UNANIMOUSLY.
7. REPORT OF COMMITTEE MEMBERS: None
8. COMMUNICATIONS: None
9. ITEMS FOR ACTION OR DISCUSSION: a) 5310 Vehicle Disposal—Dewhurst provided information regarding the requirements for disposing of the purple striped 2012 Mini- bus. Also, as part of the 2019 5310 Award of two new mini-vans, this vehicle will go up for public auction. Action by Scieszka to approve moving forward with the selling of the vehicle. Second by Kleckner. MOTION CARRIED UNANIMOUSLY
10. REPORT OF THE DEPARTMENT:
 - A. ADRC Receptionist Lynn Merino is retiring today with 18 years of service. Rachel Goetz has been hired as Lynn's replacement, with training taking place over the past month. Felicia Shaw, ADRC/LTS Division Manager is also retiring today with over 25 years of service. Information and Assistance Specialist Linda Spitzer has resigned to take a supervisory position in another county. The process for hiring a new ADRC supervisor continues.
 - B. ADRC Brochure reviewed. Information provided on roles of the Information and Assistance Specialist. Services have been successfully provided via phone since COVID.
 - C. Nutrition Program brochure reviewed. Dining centers were closed for congregate dining starting March 16th and the use of volunteers in the program ceased that week also. Three dining centers have been closed. Chilton, Brillion and Hilbert remain open with DHHS staff helping with packaging of meals and delivery. Meals continue to be delivered to all eligible participants throughout the county. Carry-outs are also now available from the three open locations. We are working on a plan to safely re-start utilizing volunteers in the program

D. Transportation Program brochure reviewed. Ceased using volunteers due to concerns of Covid 19. Ride requests also greatly decreased due to Safer at Home orders. Two 2019 Mini Vans awarded from the 5310 2019 Grant cycle arrived March 19. All ride requests were met through use of staff in our county owned vehicles. Ride requests are beginning to increase now with the Safer at Home order dropped. We are looking at a plan to safely bring volunteer drivers back into the program.

E. Elder Benefit Specialist Program and Disability Benefit Specialist Program and services reviewed.

F. Evidence-Based Health Promotion Classes flier reviewed. Several health and wellness programs are being offered virtually. Myers commented, thanking Health and Wellness Coordinator Nancy Krueger for coordinating these classes.

11. REPORT FROM EAST CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION: None.

12. REPORT OF REGIONAL AGING AND DISABILITY RESOURCE CENTER: Kramer reported on satisfaction surveys. Kramer also provided information on committee membership for the Regional COW ADRC Advisory Committee.

13. The next meeting will be held August 17, 2020, at 8:30 a.m. in Room 017 with a joint meeting with the DHHS Board.

14. ADJOURNMENT: Motion to adjourn the meeting at 9:58 a.m. by Myers, second by Scieszka. MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,

Joann Dewhurst
Recording Secretary

- This was declared a \$60 meeting.
- These are APPROVED minutes.