

**MINUTES OF THE  
COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD MEETING**

Tuesday, April 25, 2023

9:00 a.m.

**1. Meeting Announcement and Posting**

The Children with Disabilities Education Board Meeting was called to order at 9:00 a.m. The meeting was properly announced and posted.

**2. Roll Call**

**Members in attendance:** Chair Ken Irwin, Mary Schwalenberg, Sherlyn Kees, Tom Jones

**Members absent:** Simeon Johnston

**Members excused:**

**Also in attendance:** Joanne K. Metzen, Director of Special Education; Alice Connors, Calumet County Board Chair; Todd M. Romenesko, County Administrator.

**3. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**4. Approval of Agenda**

**Moved** by Mary Schwalenberg and seconded by Tom Jones to approve the amended agenda removing item 9A. Motion carried unanimously.

**5. Approval of Minutes of the Jan. 12, 2023, Meeting**

**Moved** by Mary Schwalenberg and seconded by Sherlyn Kees to approve the minutes of the Jan. 12, 2023, meeting, with the following amendments; strike Vice Chair from the minutes and strike the statement regarding Hilbert School. Motion carried unanimously.

**6. Public Participation**

None.

**7. Report of Committee Members**

None.

**8. Communications**

None.

**9. Items for Action or Discussion:**



**A. Consider regular meeting dates**

**Discussion to hold meetings on the last Tuesday of every month beginning at 8:30am.**

**10. Report of Director of Special Education, Joanne K. Metzen**

Joanne reported that she started on March 1, 2023, full time. She stated that she had excellent onboarding and has received wonderful support from everyone she has met in the Calumet County Courthouse. She expressed gratitude to the CDEB members for their support.

Joanne indicated that she has been meeting with various individuals and groups to prepare for the likelihood of approximately 50 educators joining the Calumet County staff. Examples include meetings with superintendents and directors/coordinators of special education in Brillion, Chilton, Hilbert, New Holstein, and Stockbridge as well as representatives from The Wisconsin Department of Public Instruction, DPI, and various people who work for Calumet County such as the Directors of Human Resources and Finances.

Joanne shared that many tasks have been completed for example: draft job descriptions, data sheets, and a question-and-answer document for educational leaders who are impacted. In addition, she has been meeting with Calumet County leaders such as representatives from the Aging and Disabilities Resource Center, ADRC, Birth to Three, and various human services leaders and has made some positive connections that will serve students and those who serve them in Calumet County well.

Starting in June the superintendents and directors and coordinators of special education will be coming together with her to talk about the future vision for the program.

**11. Set Next Meeting Date, If Necessary**

**12. Adjournment**

The meeting was adjourned at 10:20 a.m.

Todd M. Romenesko, Recording Secretary