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Administrative Services Committee **Amended** Agenda

DATE: Tuesday, March 14, 2023
TIME: 8:30 AM
PLACE: Room 015, Calumet County Courthouse

Page

1.

If you wish to attend the Committee Meeting, you can do so either in person or via WebEx. The telephone number to call is **1-844-992-4726**. You will be asked to enter the following access code: **2496 209 2027**. You will then be asked for a password and you can press the # key on your phone. Please note that all call-in users will be muted upon entering the meeting.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. APPROVAL OF MINUTES

4 - 6

5.1. [Administrative Services Committee - 14 Feb 2023 - Minutes - Pdf](#)

6. COMMUNICATIONS

7. PUBLIC PARTICIPATION

8. SUPERVISOR REPORTS

9. SPECIAL BUSINESS

- 7 - 12 9.1. Review and approve Resolution authorizing Calumet County to enter into the Settlement Agreements with TEVA Pharmaceutical Industries Ltd., Allergan Finance, LLC, Walgreen Co., Walmart, Inc., CVS Health Corporation and CVS Pharmacy, Inc., agree to the terms of the addendum to the MOU allocating settlement proceeds and authorize entry into the MOU with the Attorney General.
[Resolution for Opioid Settlement - 2nd version](#)
- 13 - 14 9.2. Review and approve resolution authorizing Wisconsin Assessment Monies (WAM) Program Application.
[Resolution authorizing WAM application](#)

10. DEPARTMENTAL REPORTS

- 10.1. **DEPARTMENT OF ADMINISTRATION**
- Finance and Human Resources Project Update
 - Courthouse Remodel Project Update
 - Collective Bargaining Update
 - Hiring Update
- 15 - 25 10.2. **FINANCE DEPARTMENT**
- Review and approve Resolution Amending the 2023 Budget for the Multi Discharge Variance Program
 - Review Final 2022 ARPA report as of 12-31-22
 - Review and approve Resolution Authorizing Continuing Appropriations
 - Review Investment Report - February, 2023
- [20230321 RES 2022-XX Resolution Amending Budget for MDV](#)
[December 31, 2022 ARPA Report Final](#)
[R 2022-XX Continuing Appropriations](#)
[Summary of Budget Carryovers](#)
[February, 2023 Investment Report](#)
- 10.3. **INFORMATION TECHNOLOGY**
- Keyless Access Project Update
- 26 - 27 10.4. **REGISTER OF DEEDS**
- Review Statistical Report
[Register of Deeds Report](#)

11. NEXT REGULAR MEETING DATE

April 11, 2023 at 8:30 AM

12. ADJOURNMENT

So as not to disturb the meeting, all cell phones must be placed on vibrate, and all calls taken outside the meeting room.

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the County Clerk's Office at (920) 849-1458 at least twenty four (24) hours before the scheduled meeting time so appropriate arrangements can be made.

This is a public meeting. As such, all members or a majority of the members of the County Board may be in attendance. While a majority of the County Board members, or the majority of any given County Board Committee, may be present only the above committee will take official action based on the agenda.



**Administrative Services Committee Meeting
Minutes**

Tuesday, February 14, 2023

The Administrative Services Committee of Calumet County was called to order on Tuesday, February 14, 2023, at 8:30 AM, in Room 017, Calumet County Courthouse, with the following members present:

1 ROLL CALL

Committee Members Present: Chair Merlin Gentz; Supervisors Ronald Dietrich, Chad Doran, Ken Irwin, Mary Schwalenberg, Pete Stier and Tom Stoffel.

Staff and others present: County Board Chair, Alice Connors; IT Director, John Anderson; County Clerk, Beth Hauser; Facilities Director, Adam Hernke; Finance Director, David Maccoux; Economic Development Director, Jason Pausma; Director of Operations, Matt Payette; County Administrator, Todd Romenesko; Emergency Management Director, Bernie Sorenson; Corporation Counsel, Kimberly Tenerelli; and HR Director, Michelle Wright.

2 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3 APPROVAL OF AGENDA

Moved by Supervisor Stier and seconded by Supervisor Schwalenberg to approve the Agenda as presented. Motion carried unanimously.

4 APPROVAL OF MINUTES

Moved by Supervisor Stier and seconded by Supervisor Irwin to approve the Minutes of the January 10, 2023 meeting as presented. Motion carried unanimously.

5 SUPERVISOR REPORTS

Supervisor Schwalenberg reported on Badger Bounceback.

6 SPECIAL BUSINESS

Jason Pausma, the new Economic Development Director, introduced himself to the Committee.

7 DEPARTMENTAL REPORTS

a) **DEPARTMENT OF ADMINISTRATION**

- **Finance and Human Resources Project Update** - Matt Payette reported that vendor demos are complete. Reference checks are nearly complete.

Requested updated pricing from two vendors and should receive today. There is another project team meeting this afternoon.

- **Courthouse Remodel Project Update** - Matt distributed construction milestones for the remodel project. 75% of construction documents are completed and once finished can go out to bid.
- **Review 2022 Summary of Accomplishments of Calumet County Strategic Plan Initiatives** - Todd Romenesko reviewed the Summary of Accomplishments with the Committee.
- **Review and approve the 2023 Calumet County Strategic Plan** - Todd reviewed the 2023 Calumet County Strategic Plan with the Committee. **Moved** by Supervisor Irwin and seconded by Supervisor Schwalenberg to approve the Plan *as amended* to include under Maintenance "Review availability of funding for installation of energy saving instruments, such as solar panels, for the correctional facility" and to forward it to the full County Board at its February meeting for adoption. Motion carried unanimously.
- **Review and approve Job Description for Director of Special Education** - **Moved** by Supervisor Schwalenberg and seconded by Supervisor Stier to adopt the Job Description for Director of Special Education as presented. Motion carried unanimously.
- **Review and approve Resolution to Create 1.0 Full-time Equivalent (FTE) Director of Special Education, 1.0 FTE Administrative Assistant and 1.0 FTE Human Resources Generalist in the Calumet County Department of Administration** - **Moved** by Supervisor Stier and seconded by Supervisor Schwalenberg to approve the resolution as presented and forward to the full County Board at its February meeting for adoption. Motion carried unanimously.

b) **CORPORATION COUNSEL**

- **Update regarding opioid litigation** - Kimberly Tenerelli updated the committee on the status of the opioid litigation. Calumet County joined a group to litigate against manufacturers of opioids, and Calumet County should receive approximately \$1 million settlement from that litigation. The next round of litigation is pharmacies and is in the process of settling. Some of the companies have gone bankrupt, but the legal team is working with them.

c) **FINANCE DEPARTMENT**

- **Review November 2022, December 2022 and January 2023 Investment Reports** - David Maccoux reviewed the reports with the Committee.

d) **INFORMATION TECHNOLOGY**

- **Update on keyless access project** - John Anderson reported that all card readers were delivered last week and the project is on target to be completed by June 1 of this year.

8 NEXT REGULAR MEETING DATE

March 14, 2023 at 8:30 AM

9 CLOSED SESSION

At 10:08 AM, **moved** by Supervisor Irwin and seconded by Supervisor Stier to go into closed session pursuant to Section 19.85(1)(c) of the Wisconsin Statutes to review and discuss performance evaluation data of a public employee over which the committee has jurisdiction and exercises responsibility; specifically the Annual Performance Appraisal as identified in the contract for the County Administrator. Roll call vote was taken and motion carried unanimously.

10 ADJOURNMENT

Chair Gentz adjourned the meeting at 10:23 AM.

Beth A. Hauser, Recording Secretary

RESOLUTION 2022-xx

RESOLUTION AUTHORIZING CALUMET COUNTY TO ENTER INTO THE SETTLEMENT AGREEMENTS WITH TEVA PHARMACEUTICAL INDUSTRIES LTD., ALLERGAN FINANCE, LLC, WALGREEN CO., WALMART, INC., CVS HEALTH CORPORATION AND CVS PHARMACY, INC., AGREE TO THE TERMS OF THE ADDENDUM TO THE MOU ALLOCATING SETTLEMENT PROCEEDS AND AUTHORIZE ENTRY INTO THE MOU WITH THE ATTORNEY GENERAL

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, The County Board of Supervisors previously authorized the County to enter into an engagement agreement with von Briesen & Roper, s.c., Crueger Dickinson LLC and Simmons Hanly Conroy LLC (the “Law Firms”) to pursue litigation against certain manufacturers, distributors, and retailers of opioid pharmaceuticals (the “Opioid Defendants”) in an effort to hold the Opioid Defendants financially responsible for the County’s expenditure of vast money and resources to combat the opioid epidemic; and

WHEREAS, On behalf of the County, the Law Firms filed a lawsuit against the Opioid Defendants; and

WHEREAS, The Law Firms filed similar lawsuits on behalf of 66 other Wisconsin counties and all Wisconsin cases were coordinated with thousands of other lawsuits filed against the same or substantially similar parties as the Opioid Defendants in the Northern District of Ohio, captioned *In re: Opioid Litigation*, MDL 2804 (the “Litigation”); and

WHEREAS, Four (4) additional Wisconsin counties (Milwaukee, Dane, Waukesha, and Walworth) hired separate counsel and joined the Litigation; and

WHEREAS, Since the inception of the Litigation, the Law Firms have coordinated with counsel from around the country (including counsel for Milwaukee, Dane, Waukesha, and Walworth Counties) to prepare the County’s case for trial and engage in extensive settlement discussions with the Opioid Defendants; and

WHEREAS, The settlement discussions with Teva Pharmaceutical Industries Ltd., Allergan Finance, LLC, Walgreen Co., Walmart, Inc., CVS Health Corporation and CVS Pharmacy, Inc. (the “Settling Defendants”) resulted in a tentative agreement as to settlement terms pending agreement from the County and other plaintiffs involved in the Litigation; and

WHEREAS, Copies of the various settlement agreements relating to the Settling Defendants (collectively “Settlement Agreements”) representing the terms of the tentative settlement agreements with the Settling Defendants have been provided with this Resolution; and

WHEREAS, The Settlement Agreements provide, among other things, for the payment of certain sums to Participating Subdivisions (as defined in the Settlement Agreements) upon the occurrence of certain events detailed in the Settlement Agreements; and

WHEREAS, The County is a Participating Subdivision in the Settlement Agreements and has the opportunity to participate in the benefits associated with the Settlement Agreement provided the County (a) approves the Settlement Agreements; (b) approves the Memorandum of Understanding allocating proceeds from the Settlement Agreements among the various Wisconsin Participating Subdivisions, a copy of which is attached to this Resolution (the "Allocation MOU"); (c) approves the Memorandum of Understanding with the Wisconsin Attorney General regarding allocation of settlement proceeds, a copy of which is attached to this Resolution (the "AG MOU"); and (d) the Legislature's Joint Committee on Finance approves the terms of the Settlement Agreements and the AG MOU; and

WHEREAS, 2021 Wisconsin Act 57 created Section 165.12 of the Wisconsin Statutes relating to the settlement of all or part of the Litigation; and

WHEREAS, Pursuant to Wis. Stat. § 165.12(2), the Legislature's Joint Committee on Finance is required to approve the Settlement Agreements and the AG MOU; and

WHEREAS, Pursuant to Wis. Stat. § 165.12(2), the proceeds from any settlement of all or part of the Litigation are distributed 70% to local governments in Wisconsin that are parties to the Litigation and 30% to the State; and

WHEREAS, Wis. Stat. § 165.12(4)(b)2. provides the proceeds from the Settlement Agreement must be deposited in a segregated account (the "Opioid Abatement Account") and may be expended only for approved uses for opioid abatement as provided in the Settlement Agreements; and

WHEREAS, Wis. Stat. § 165.12(7) bars claims from any Wisconsin local government against the Opioid Defendants filed after June 1, 2021; and

WHEREAS, The definition of Participating Subdivisions in the Settlement Agreements recognizes a statutory bar on claims such as that set forth in Wis. Stat. § 165.12(7) and, as a result, the only Participating Subdivisions in Wisconsin are those counties and municipalities that were parties to the Litigation (or otherwise actively litigating a claim against one, some, or all of the Opioid Defendants) as of June 1, 2021; and

WHEREAS, The Legislature's Joint Committee on Finance is not statutorily authorized or required to approve the allocation of proceeds of the Settlement Agreements among Wisconsin Participating Subdivisions; and

WHEREAS, The Law Firms have engaged in extensive discussions with counsel for all other Wisconsin Participating Subdivisions resulting in the proposed Allocation MOU, which is an agreement between all of the entities identified in the Allocation MOU as to

how the proceeds payable to those entities under the Settlement Agreements will be allocated; and

WHEREAS, The proposed Addendum to the MOU (“Addendum”) provided with this Resolution provides for allocation of settlement proceeds among the Wisconsin Participating Subdivisions according to the same percentages as that provided in the previously-approved MOU allocating the settlement proceeds of the settlements involving McKesson Corporation, Cardinal Health, Inc., AmerisourceBergen Corporation, Johnson & Johnson, Janssen Pharmaceuticals, Inc., Ortho-McNeil-Janssen Pharmaceuticals, Inc., and Janssen Pharmaceutica, Inc.; and

WHEREAS, Provided with this Resolution is a summary of the essential terms of the Settlement Agreements, the deadlines related to the effective dates of the Settlement Agreements, the ramifications associated with the County’s refusal to enter into the Settlement Agreements, the form of the Addendum, the form of the AG MOU, and an overview of the process for finalizing the Settlement Agreements; and

WHEREAS, The County, by this Resolution, shall deposit the proceeds of the Settlement Agreements consistent with the terms of this Resolution and Wis. Stat. § 165.12(4)(b); and

WHEREAS, Pursuant to the County’s engagement agreement with the Law Firms, the County shall pay up to an amount equal to 25% of the proceeds from successful resolution of all or part of the Litigation, whether through settlement or otherwise, plus the Law Firms’ costs and disbursements, to the Law Firms as compensation for the Law Firms’ efforts in the Litigation and any settlement; and

WHEREAS, The Law Firms anticipate making application to the national fee fund established in the Settlement Agreements seeking payment, in whole or part, of the fees, costs, and disbursements owed the Law Firms pursuant to the engagement agreement with the County; and

WHEREAS, It is anticipated the amount of any award from the fee fund established in the Settlement Agreements will be insufficient to satisfy the County’s obligations under the engagement agreement with the Law Firms; and

WHEREAS, The County, by this Resolution, and pursuant to the authority granted the County in the applicable Order emanating from the Litigation in relation to the Settlement Agreements and payment of attorney fees, shall authorize and direct the escrow agent responsible for the receipt and distribution of the proceeds from the Settlement Agreements to establish an account for the purpose of segregating funds to pay the fees, costs, and disbursements of the Law Firms owed by the County (the “Attorney Fees Account”) in order to fund a local “backstop” for payment of the fees, costs, and disbursements of the Law Firms; and

WHEREAS, In no event shall payments to the Law Firms out of the Attorney Fees Account and the fee fund established in the Settlement Agreements exceed an amount equal to 25% of the amounts allocated to the County in the Addendum; and

WHEREAS, The intent of this Resolution is to authorize the County to enter into the Settlement Agreements, the Addendum, and the AG MOU, establish the County's Opioid Abatement Account, and establish the Attorney Fees Account; and

WHEREAS, The County, by this Resolution, shall authorize the County's corporation counsel to finalize and execute any escrow agreement and other document or agreement necessary to effectuate the Settlement Agreements and the other agreements referenced herein.

NOW, THEREFORE, BE IT RESOLVED, That the County Board of Supervisors hereby approves:

1. The execution of the Settlement Agreements and any and all documents ancillary thereto and authorizes the County Board Chair or designee to execute same.
2. The final negotiation and execution of the Addendum in form substantially similar to that presented with this Resolution and any and all documents ancillary thereto and authorizes the County Board Chair or designee to execute same upon finalization provided the percentage share identified as allocated to the County is substantially similar to that identified in the Addendum provided to the Board with this Resolution.
3. The final negotiation and execution of the AG MOU in form substantially similar to that presented with this Resolution and any and all documents ancillary thereto and authorizes the County Board Chair or designee to execute same.
4. The execution by the County Board Chair or designee of any additional documents or agreements for the receipt and disbursement of the proceeds of the Settlement Agreements as referenced in the Addendum.

BE IT FURTHER RESOLVED All proceeds from the Settlement Agreements not otherwise directed to the Attorney Fees Account shall be deposited in the County's Opioid Abatement Account. The Opioid Abatement Account shall be administered consistent with the terms of this Resolution, Wis. Stat. § 165.12(4), and the Settlement Agreements.

BE IT FURTHER RESOLVED The County hereby authorizes the establishment of an account separate and distinct from any account containing funds allocated or allocable to the County which shall be referred to by the County as the "Attorney Fees Account." An escrow agent shall deposit a sum equal to up to, but in no event exceeding, an amount equal to 20% of the County's proceeds from the Settlement Agreements into the Attorney Fees Account. If the payments to the County are not enough to fully fund the Attorney Fees Account as provided herein because such payments are made over

AGENDA ITEM #9.1.

time, the Attorney Fees Account shall be funded by placing up to, but in no event exceeding, an amount equal to 20% of the proceeds from the Settlement Agreements attributable to Local Governments (as that term is defined in the Allocation MOU) into the Attorney Fees Account for each payment. Funds in the Attorney Fees Account shall be utilized to pay the fees, costs, and disbursements owed to the Law Firms pursuant to the engagement agreement between the County and the Law Firms provided, however, the Law Firms shall receive no more than that to which they are entitled under their fee contract when considering the amounts paid the Law Firms from the fee fund established in the Settlement Agreements and allocable to the County. The Law Firms may make application for payment from the Attorney Fees Account at any time and the County shall cooperate with the Law Firms in executing any documents necessary for the escrow agent to make payments out of the Attorney Fees Account.

BE IT FURTHER RESOLVED That all actions heretofore taken by the Board of Supervisors and other appropriate public officers and agents of the County with respect to the matters contemplated under this Resolution are hereby ratified, confirmed and approved.

Dated this 21st day of March, 2023.

**INTRODUCED BY THE
ADMINISTRATIVE SERVICES COMMITTEE**

Merlin Gentz, Chair

Tom Stoffel, Vice Chair

Ronald Dietrich

Pete Stier

AGENDA ITEM #9.1.

Mary Schwalenberg

Ken Irwin

Chad Doran

COUNTERSIGNED BY

Alice Connors, County Board Chair

RESOLUTION 2022-xx

**RESOLUTION AUTHORIZING WISCONSIN ASSESSMENT MONIES (WAM)
PROGRAM APPLICATION**

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, This application to the Wisconsin Department of Natural Resources (“DNR”) Wisconsin Assessment Monies (WAM) program is for the property at N3503 WI-55 in Stockbridge, Wisconsin (“Property”) by Calumet County; and

WHEREAS, Calumet County considers the Property to meet the definition of “brownfield” due to the presence of a hazardous substance, pollutant, or contaminant that hinders the expansion, redevelopment or reuse of the Property; and

WHEREAS, Calumet County recognizes that the environmental assessment of brownfields is an important part of protecting Wisconsin’s resources; and

WHEREAS, A municipal resolution is required to apply for the WAM program; and

WHEREAS, Calumet County will allow the DNR and its duly authorized representatives, agents or contractors access to inspect the Property and award records should the application be awarded.

NOW, THEREFORE, BE IT RESOLVED That the Calumet County Board of Supervisors approve as follows:

Section 1: That an application may be submitted to the DNR for community-managed funding under the WAM program.

Section 2: That Calumet County will comply with all state and federal rules and requirements of the WAM program.

Section 3. That the County Administrator is authorized to act on behalf of Calumet County to submit an application to the DNR for community-managed funding under the WAM program, sign documents and take necessary action to comply with approved award activities.

Dated this 21st day of March, 2023.

**INTRODUCED BY THE
ADMINISTRATIVE SERVICES COMMITTEE**

Merlin Gentz, Chair

Tom Stoffel, Vice Chair

AGENDA ITEM #9.2.

Ronald Dietrich

Pete Stier

Mary Schwalenberg

Ken Irwin

Chad Doran

COUNTERSIGNED BY

Alice Connors, County Board Chair

**RESOLUTION 2022-XX
RESOLUTION AMENDING THE 2023 BUDGET FOR THE
MULTI DISCHARGE VARIANCE PROGRAM**

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
Yes: _____ No: _____	Absent: _____
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: Kimberly Tenerelli	Corp Counsel

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, The Land and Water Conservation Department budgeted anticipated revenues and expenditures under the Multi Discharge Variance (MDV) Program of \$13,740; and

WHEREAS, The amount received under the MDV Program can vary based on the point source participants in the area and the number of counties participating in the MDV program; and

WHEREAS, The Wisconsin Department of Natural Resources notified the Land and Water Conservation Department that our 2023 MDV payment will be \$105,815, an increase of \$92,075 in the amount approved in the 2023 Budget; and

WHEREAS, Financial resources received under the MDV Program are to be spent for nonpoint source pollution control activities of the County.

BE IT FUTHER RESOLVED, That the County Board of Supervisors authorizes the Finance Director to make the necessary budget adjustments to reflect this change.

Dated this 21st day of March, 2023.

**INTRODUCED BY THE LAND AND WATER
CONSERVATION COMMITTEE**

Mike Hofberger, Chair

Merlin Gentz

Nicholas Kesler

Joan Pagel-Holzschuh

	YES	NO	A
1 <u>BUDDE</u>			
2 <u>CLARK</u>			
3 <u>CLEVELAND</u>			
4 <u>CONNORS</u>			
5 <u>DIETRICH</u>			
6 <u>DORAN</u>			
7 <u>GENTZ</u>			
8 <u>HANDSCHKE</u>			
9 <u>HOFBERGER</u>			
10 <u>IRWIN</u>			
11 <u>JOHNSTON</u>			
12 <u>KESLER</u>			
13 <u>KLECKNER</u>			
14 <u>LAUGHRIN</u>			
15 <u>MUELLER</u>			
16 <u>PAGEL-HOLZSCHUH</u>			
17 <u>SCHWALENBERG</u>			
18 <u>STIER</u>			
19 <u>STOFFEL</u>			
20 <u>STUCKMANN</u>			
21 <u>VOIGHT</u>			

AGENDA ITEM #10.2.

Emily Voight

**AND INTRODUCED BY ADMINISTRATIVE
SERVICES COMMITTEE**

Merlin Gentz, Chair

Ronald Dietrich

Chad Doran

Ken Irwin

Mary Schwalenberg

Pete Stier

Tom Stoffel

COUNTERSIGNED BY:

Alice Connors, County Board Chair

American Rescue Plan Act Project Funding												
As of December 31, 2022 (Final)												
Department	Name of Project	Description	Project Budget			Obligations	Actual Expenditures			Obligation Balance	Project Balance	Budget Carryover
			2021	2022	Total		2021	2022	Total			
Resolution 2021-17, Dated July 20, 2021												
Parks	Add Second R.O. Water System	Add new R.O. water plant in new water storage building currently being built at County Park	\$ 100,000	\$ -	\$ 100,000	\$ 120,862	\$ 142	\$ 120,720	\$ 120,862	\$ -	(20,862)	-
Parks	Cave Expansion Work	Cave ventilation expansion work to improve air flow	125,000	-	125,000	-	-	-	-	-	125,000	125,000
Sheriff	New Command Post	Replace 20 year old mobile command post to be used to respond to the Covid-19 pandemic	100,000	-	100,000	-	-	-	-	-	100,000	-
Tourism	Discover Wisconsin	Tourism advertising	122,750	-	122,750	122,750	31,750	60,750	92,500	30,250	30,250	30,250
Tourism	Professional Photography	Tourism photo library	10,400	-	10,400	2,000	2,000	-	2,000	-	8,400	8,400
Tourism	Tourism Videography	Tourism video and video library	20,000	-	20,000	8,534	8,534	-	8,534	-	11,466	11,466
Information Technology	Door Security	Contactless access door control / card readers in Courthouse	250,000	-	250,000	-	-	-	-	-	250,000	250,000
Information Technology	Polycom Units - (2) Court	Used to report remotely for court appearances	100,000	-	100,000	100,000	41,010	58,990	100,000	-	-	-
Information Technology	County Board Room AV Upgrade	Audio video upgrades for County Board room	45,000	-	45,000	45,980	-	22,990	22,990	22,990	22,010	22,010
Maintenance	Water and Sewer Upgrade	Replacing Sewer and Water laterals at the Courthouse	225,000	-	225,000	221,810	221,810	-	221,810	-	3,190	-
Maintenance	Replace Bubblers	Replace bubblers to touchless bottle fillers in Courthouse	24,000	-	24,000	60	-	60	60	-	23,940	23,940
Administration	Vaccination Efforts	Red Shoes PR for Multicultural Committee and vaccination efforts	20,000	-	20,000	20,000	20,000	-	20,000	-	-	-
Information Technology	Microsoft Upgrade	Migrate to Microsoft 365	70,000	-	70,000	70,000	-	70,000	70,000	-	-	-
Planning and Zoning	Transcendent	Programing and module acquisition to allow online submittal of sanitary plans and permits	8,500	-	8,500	8,499	3,500	4,999	8,499	(0)	1	-
Sheriff	Mental Healthcare Services	For providing additional mental healthcare for jail facility	11,000	-	11,000	11,000	-	11,000	11,000	-	-	-
Administration	Time and Attendance, Payroll System Study	Study that outlines process for ensuring payroll, time and attendance and all related systems can be updated and integrated into a highly functioning collection of systems	75,000	-	75,000	68,450	-	68,450	68,450	-	6,550	-
Treasurer	Payment Drop Box	Drop box located near the west entrance to limit traffic within the building	3,500	-	3,500	2,355	2,355	-	2,355	-	1,145	-
Parks	Bathroom and Dump Station	Add an additional bathroom and dump station at the south end of the CCP park	250,000	-	250,000	-	-	-	-	-	250,000	250,000
Parks	Fee Station (Boat)	Three automated payment system for boat launch and other park related fees	45,000	-	45,000	19,500	-	14,564	14,564	4,936	30,436	5,000
Parks	Fee Station (Fire Wood)	One Automated payment system for park fire wood sales	17,500	-	17,500	12,500	-	12,500	12,500	-	5,000	-
Emergency Management	Calumet County's Emergency Operations Plan (EOP) Update	Convert Calumet County's Emergency Operations Plan (EOP) to an Emergency Response Plan (ERP)/Emergency Support Function (ESF) format	25,000	-	25,000	16,169	1,430	5,753	7,183	8,986	17,817	17,817
Sheriff	Truck	3/4 ton truck to transport mobile command post used for pandemic and emergency response	55,000	-	55,000	44,620	-	44,620	44,620	-	10,380	-
Parks	Holding Tank Replacement	Replace 3 existing holding tanks that are in poor condition	47,200	-	47,200	27,212	-	27,212	27,212	-	19,988	19,988
Resolution 2021-31, Dated November 1, 2021 (2022 Budget)												
Health and Human Services	Assistance to Thompson Community Center	Provide Thompson Community Center funds to deal with pandemics and continue to serve.	-	20,000	20,000	20,000	10,000	10,000	20,000	-	-	-
Administration	Administration of ARPA Funding Program	ARPA program oversight	-	25,000	25,000	25,000	-	25,000	25,000	-	-	-
Emergency Management	Portable Radios	Fund replacement of portable radios.	-	18,500	18,500	18,901	-	18,901.00	18,901	-	(401)	-
Tourism	Tourism Marketing Plan	Creation of a marketing plan to help understand consumers and know where to target marketing dollars. These cost are an estimate	-	45,000	45,000	-	-	-	-	-	45,000	-
Land & Water Conservation	Nitrogen Leaching Study	Study the impacts of conservation practices on Nitrogen Leaching - groundwater impacts	-	30,000	30,000	-	-	-	-	-	30,000	30,000
Administration	Calumet County Broadband	Broadband Expansion for unserved and underserved areas of Calumet County	-	200,000	200,000	-	-	-	-	-	200,000	200,000
Planning and Zoning	POWTS replacement Program	Grant program for the replacement of septic systems in high risk areas for groundwater contamination	-	500,000	500,000	-	-	-	-	-	500,000	500,000

American Rescue Plan Act Project Funding												
As of December 31, 2022 (Final)												
Department	Name of Project	Description	Project Budget			Obligations	Actual Expenditures			Obligation Balance	Project Balance	Budget Carryover
			2021	2022	Total		2021	2022	Total			
Land & Water Conservation	Storm water/Flood Control Study	Studies for two watersheds. Lake Winnebago/Pipe Creek and North Branch Manitowoc River watersheds	-	300,000	300,000	-	-	-	-	-	300,000	300,000
Resolution 2021-36, Dated December 21, 2021												
Health and Human Services	Child Care Resource & Referral (CCR&R)	Countywide Child Care Proposal	689,783	-	689,783	689,783	-	428,333	428,333	261,450	261,450	261,450
Administration	Fox Cities Chamber - Economic Development	2021 Support for Chamber	50,000	-	50,000	50,000	50,000	-	50,000	-	-	-
Resolution 2021-42, Dated February 15, 2022												
Health and Human Services	Phase 1 Construction	The remodeling considers daily operations to respond to people with needs that are affected by the Covid-19 pandemic.	-	1,750,000	1,750,000	-	-	-	-	-	1,750,000	1,750,000
			\$ 2,489,633	\$ 2,888,500	\$ 5,378,133	\$ 1,725,984	\$ 392,531	\$ 1,004,842	\$ 1,397,373	\$ 328,611	\$ 3,980,760	\$ 3,805,321
ARPA County Allocation			9,729,201									
2023 Budget			2,703,000									
Project Closeouts			(175,439)									
Project Balance to Allocate			\$ 1,823,507									

RESOLUTION 2022-xx

RESOLUTION AUTHORIZING CONTINUING APPROPRIATIONS

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, It is necessary to designate additional county financial accounts as continuing appropriations in 2023 for the 2022 budget; and

WHEREAS, The Administrative Services Committee of the Calumet County Board of Supervisors has determined which accounts are to be designated continuing appropriations.

NOW, THEREFORE, BE IT RESOLVED By the Calumet County Board of Supervisors herein assembled, that the attached Schedule of 2022 Continuing Appropriations be designated as continuing 2022 appropriations for the 2023 budget.

BE IT FURTHER RESOLVED, The Finance Director shall designate the above funds as continuing appropriations in the 2022 budget pursuant to this resolution.

Dated this 21st day of March, 2023.

**INTRODUCED BY THE
ADMINISTRATIVE SERVICES COMMITTEE**

Merlin Gentz, Chair

Tom Stoffel, Vice Chair

Ronald Dietrich

Pete Stier

Mary Schwalenberg

AGENDA ITEM #10.2.

Ken Irwin

Chad Doran

COUNTERSIGNED BY

Alice Connors, County Board Chair

Calumet County, Wisconsin
 Resolution 2022-XX, Schedule of 2022 Continuing Appropriations
 March 14, 2023

Fund/Department	Account	Description	Carryover	Justification
General Fund				
Finance Department	0100-08-519-515-020-0235	Accounting, Auditing	\$ 9,283	Contractual contracts carried over to 2023
Finance Department	0100-08-519-515-030-0324	Office Supplies and Expenses	1,000	Capital outlay carryover - Copier
Subtotal			<u>10,283</u>	
Information Technology	0100-09-515-514-020-0290	Sundry Contracted Services	37,741	Contractual contracts carried over to 2023
Information Technology	0100-09-515-514-020-0241	Hardware/Maintenance Contracts	33,249	Contractual contracts carried over to 2023
Information Technology	0100-09-515-514-020-0240	Software/Maintenance Contracts	128,246	Contractual contracts carried over to 2023
Information Technology	0100-09-516-514-080-0805	Office Furnishings/Equipment	18,972	Capital outlay carryover - IT equipment
Information Technology	0100-09-516-514-080-0880	Capital Improvements	221,701	Capital outlay carryover - IT equipment
Subtotal			<u>439,909</u>	
Administration/County Board	0100-10-501-511-020-0290	Sundry Contracted Services	19,188	Contractual contracts carried over to 2023
Administration/Human Resources	0100-10-529-514-016-0160	Employee Training	86,819	Employee trainings deferred
Administration/Human Resources	0100-10-529-514-080-0805	Office Furnishings/Equipment	62,999	Capital outlay carryover
Administration/Human Resources	0100-10-529-514-080-0805	Office Furnishings/Equipment	5,000	Wellness Room Improvements
Subtotal			<u>154,818</u>	
Treasurer	0100-15-520-515-020-0290	Sundry Contracted Services	33,925	Capital outlay carryover - N3503 Hwy 55
Treasurer	0100-15-520-515-080-0810	Capital Projects	28,503	Capital outlay carryover - Property cleanup
Subtotal			<u>62,428</u>	
Grant program carryover				
Park Department	0100-23-430-435-000-0000	State Gr-Develoment	(3,500)	Boat pressure washer
Park Department	0100-23-430-435-000-0000	State Gr-Develoment	(107,500)	Pond and cabin
Park Department	0100-23-430-435-000-0000	State Gr-Develoment	(176,475)	Campsite development
Park Department	0100-23-430-435-000-0000	State Gr-Develoment	(162,600)	Harbor parking lot
Park Department	0100-23-430-435-000-0000	State Gr-Develoment	(7,500)	Becker Lake trail improvement
Subtotal			<u>(457,575)</u>	
Donation Carryover				
Park Department	0100-23-477-467-200-2419	FOL - Donations	(12,500)	FOL - Donations
Operations				
Park Department	0100-23-571-552-040-0405	Repair/Maint - Grounds	6,405	Grounds controls
Park Department	0100-23-576-552-040-0405	Repair/Maint - Grounds	5,000	Becker's Lake trees
Subtotal			<u>11,405</u>	
Capital outlay carryover				
Park Department	0100-23-571-552-080-0880	Capital Improvements	90,483	Campsite development
Park Department	0100-23-571-552-080-0880	Capital Improvements	87,956	Pond and cabin
Park Department	0100-23-571-552-080-0880	Capital Improvements	28,546	Pit toilet replacements

Calumet County, Wisconsin

Resolution 2022-XX, Schedule of 2022 Continuing Appropriations
March 14, 2023

Fund/Department	Account	Description	Carryover	Justification
General Fund (continued)				
Park Department	0100-23-571-552-080-0880	Capital Improvements	27,784	Capital outlay carryover Campground - water and electric
Park Department	0100-23-571-552-080-0880	Capital Improvements	26,439	Main shop improvements
Park Department	0100-23-571-552-080-0880	Capital Improvements	27,767	Park office improvements
Park Department	0100-23-571-552-080-0880	Capital Improvements	4,892	Trail maintenance
Park Department	0100-23-571-552-080-0880	Capital Improvements	23,243	Harbor parking lot
Park Department	0100-23-574-552-080-0820	Buildings	29,779	Cave Ladder and Sink Hole Cover
Park Department	0100-23-575-552-080-0810	Other Equipment	7,000	Boat pressure washer
Park Department	0100-23-576-552-080-0880	Capital Improvements	7,500	Becker Lake trail improvement
Subtotal			361,389	
Subtotal - Parks Department			(97,281)	
UW Extension	0100-24-478-467-200-2247	State Postage	675	State postage carryover
				Capital outlay carryover
Land and Water Conservation	0100-25-582-561-080-0800	Vehicles	30,000	Truck
Land and Water Conservation	0100-25-582-561-080-0880	Capital Projects	24,241	MS4 Permit Activities
Subtotal			54,241	
				Grant program carryover
Land and Water Conservation	0100-25-426-435-200-2363	Calman Lake Grant	(26,202)	Calman Lake Grant
Land and Water Conservation	0100-25-583-561-020-0290	Sundry Contracted Services	26,202	Calman Lake Grant
Land and Water Conservation	0100-25-436-435-200-2159	Stormwater Planning	(23,250)	Iron Enhanced Sand Filter Project
Land and Water Conservation	0100-25-587-561-080-0880	Watershed Non-Point Cost Sharing	60,131	Iron Enhanced Sand Filter Project
Land and Water Conservation	0100-25-436-435-200-2157	Targeted Runoff Management	(171,960)	Targeted Runoff Management
Land and Water Conservation	0100-25-587-561-020-2157	Targeted Runoff Management	160,507	Targeted Runoff Management
Land and Water Conservation	0100-25-436-435-200-2161	Multi Discharge Variance	(3,644)	Multi Discharger Variance
Land and Water Conservation	0100-25-587-561-020-2161	Multi Discharge Variance Grant	3,644	Multi Discharger Variance
Land and Water Conservation	0100-25-432-435-200-2388	LWRMP Cost Share - DATCP	(38,939)	LWRMP Cost-Share DATCP
Land and Water Conservation	0100-25-590-562-070-0716	DATCP Projects	38,939	LWRMP Cost-Share DATCP
Land and Water Conservation	0100-25-432-432-200-2373	GLRI Non Point Grant	(450,000)	GLRI Non Point Grant
Land and Water Conservation	0100-25-700-561-020-0290	Sundry Contracted Services	450,000	GLRI Non Point Grant
Land and Water Conservation	0100-25-432-432-200-2390	GLRI Restoration Demo Farm Grant	(116,664)	GLRI Restoration Demo Farm Grant
Land and Water Conservation	0100-25-479-468-200-2390	Demo Farm Contributions	(16,459)	GLRI Restoration Demo Farm Match Funds
Land and Water Conservation	0100-25-582-561-020-0290	Sundry Contracted Services	4,115	GLRI Restoration Demo Farm County Match
Land and Water Conservation	0100-25-700-561-020-2390	GLRI Restortation Demo Farm Grant	155,551	GLRI Restoration Demo Farm Grant
Subtotal			51,971	
Subtotal - Land and Water Conservation			106,212	

Calumet County, Wisconsin
 Resolution 2022-XX, Schedule of 2022 Continuing Appropriations
 March 14, 2023

Fund/Department	Account	Description	Carryover	Justification
<u>General Fund (continued)</u>				
Maintenance	0100-28-524-516-080-0880	Capital Improvements	30,000	Capital outlay carryover Courthouse caulking
Maintenance	0100-28-524-516-080-0880	Capital Improvements	10,000	Pit controls
Maintenance	0100-28-524-516-080-0880	Capital Improvements	4,703	Door controls
Subtotal			<u>44,703</u>	
Sheriff's Department	0100-40-542-526-080-0880	Capital Improvements	64,700	Capital outlay carryover - RMS system
Sheriff's Department	0100-40-542-526-080-0880	Capital Improvements	6,000	Capital outlay carryover - Transfer switch
Subtotal			<u>70,700</u>	
Total General Fund			<u>811,635</u>	
<u>Health and Human Services</u>				
Human Services	0203-30-010-545-080-0805	Office Furnishings/Equip	54,988	Capital outlay carryover
Human Services				
Human Services	0203-30-043-545-020-8000	Gertrude M Schulz Memorial	96,905	Gertrude M Schulz Memorial (Restricted)
Subtotal			<u>151,893</u>	
<u>Land Records</u>				
Planning	0206-22-528-517-080-0880	Capital Improvements	20,100	Grant program carryover - Land Information
<u>County Trunk Highway Fund</u>				
Highway Department	0210-50-547-533-030-0390	Operating Supplies and Expenses	62,194	Town Bridge Aids Program
<u>County Sales Tax</u>				
Park Department	0220-23-571-552-080-0880	Capital Improvements	41,330	Capital outlay carryover Cold storage building
Park Department	0220-23-571-552-080-0880	Capital Improvements	40,000	ADA playground - southend campground
Park Department	0220-23-571-552-080-0880	Capital Improvements	35,000	Restroom (pond)
Park Department	0220-23-571-552-080-0880	Capital Improvements	55,000	Trail with bridges - north property
Park Department	0220-23-571-552-080-0880	Capital Improvements	30,000	Nature Center engineering
Park Department	0220-23-571-552-080-0880	Capital Improvements	7,500	Light pole replacement - Becker's Lake
Park Department	0220-23-571-552-080-0880	Capital Improvements	7,500	Hiking trail development - Becker's Lake
Park Department	0220-23-571-552-080-0880	Capital Improvements	34,170	Swimming ponds
Park Department	0220-23-571-552-080-0880	Capital Improvements	17,725	Rental cabins
Park Department	0220-23-571-552-080-0880	Capital Improvements	10,000	Tube Hill reconstruction
Park Department	0220-23-571-552-080-0880	Capital Improvements	3,249	Fox River trail parking lot
Subtotal			<u>281,474</u>	

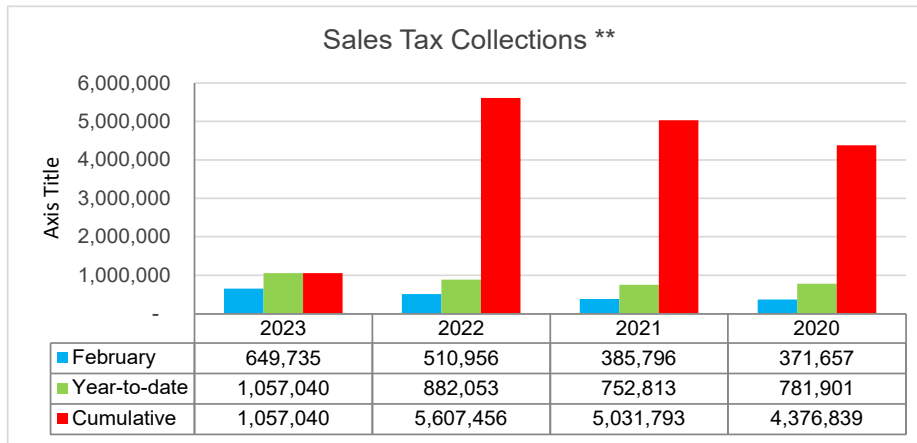
Calumet County, Wisconsin

Resolution 2022-XX, Schedule of 2022 Continuing Appropriations
March 14, 2023

Fund/Department	Account	Description	Carryover	Justification
County Sales Tax (Continued)				Capital outlay carryover
Maintenance	0220-28-524-516-080-0820	Buildings	1,500,000	Courthouse remodeling
Maintenance	0220-28-524-516-080-0880	Capital Improvements	15,000	Carpet replacement
Subtotal			1,515,000	
Sheriff's Department	0220-40-542-526-080-0880	Capital Improvements	152,000	Patrol boat
Highway Department	0220-50-546-533-080-0880	Capital Improvements	48,430	CTH G BIL
Highway Department	0220-50-546-533-080-0880	Capital Improvements	308,700	CTH N
Highway Department	0220-50-546-533-080-0880	Capital Improvements	200,200	CTH X
Highway Department	0220-50-546-533-080-0880	Capital Improvements	67,600	CTH Y
Highway Department	0220-50-546-533-080-0880	Capital Improvements	52,200	Culvert pipes
Highway Department	0220-50-546-533-080-0880	Capital Improvements	812,227	Salt shed construction - County portion
Subtotal			1,489,357	
Total County Sales Tax			3,437,831	
Highway Operations				Capital outlay carryover
Highway Department	0700-50-753-532-040-0401	Repair/Maint - Buildings	38,854	Sherwood shop repairs
Highway Department	0700-08-311-311-000-0000	Contribution from County	(812,227)	Salt shed construction - County portion
Highway Department	0700-50-314-314-000-0000	Contribution from State	(575,000)	Salt shed construction - State portion
Highway Department	0700-50-758-532-080-0820	Buildings	1,387,227	Salt shed construction
Highway Department	0700-50-761-533-030-0390	Operating Supplies and Expenses	50,000	Culvert pipes
Highway Department	0700-50-761-533-030-0390	Operating Supplies and Expenses	46,300	CTH G BIL
Highway Department	0700-50-768-533-020-0238	Architect, Engineering	64,720	CTH Y
Highway Department	0700-50-773-533-015-0150	Architect, Engineering	295,448	CTH N
Highway Department	0700-50-777-533-030-0390	Operating Supplies and Expenses	191,591	CTH X
Total Highway Operations			686,913	
Total			\$ 5,170,566	

**CALUMET COUNTY
INVESTMENT REPORT
February 28, 2023**

General Investments	Financial Inst.	Int Rate	Amount
	Nicolet National Bank - MM Acct	0.50%	\$ 145,895.83
	Nicolet National Bank - ICS Account	3.91%	3,622,118.30
	Local Gov Invest Pool	4.05%	23,358,376.16
	Associated Bank MM Acct*	0.69%	525,826.89
	BMO CDBG Planning Grant	0.00%	100.00
	BMO Savings Account*	1.00%	371,769.27
	BMO Harris Financial Advisors	0.71%	4,417,791.41
	Sub-Total General Investments		32,441,877.86
ARPA Investments			
	BMO Harris Savings Account (ARPA)*	1.00%	5.70
	Local Gov Invest Pool	4.05%	8,200,000.00
	Sub-Total ARPA Investments		8,200,005.70
Bond Proceed Investments			
	BMO Harris Savings Account*	1.00%	206,711.64
	Sub-Total Bond Proceed Investments		206,711.64
Total County Investments			\$ 40,848,595.20



* Collateralized investment

** Represent a cash basis collection

AGENDA ITEM #10.4.

LIS PENDENS FILED	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
JANUARY	11	5	7	9	3	2	3	2	1	2	2
FEBRUARY	12	6	4	6	5	5	2	0	3	4	4
MARCH	8	2	3	4	6	4	7	4	3	5	
APRIL	14	7	9	8	7	6	9	1	4	3	
MAY	6	5	7	3	3	2	3	0	1	2	
JUNE	4	4	7	6	3	4	2	2	0	5	
JULY	11	6	1	3	6	9	5	0	1	4	
AUGUST	6	8	7	6	6	6	4	0	0	2	
SEPTEMBER	9	5	3	3	11	2	4	0	0	1	
OCTOBER	8	7	7	8	6	4	6	1	1	6	
NOVEMBER	10	5	8	5	6	2	6	1	0	1	
DECEMBER	8	2	8	4	6	2	3	0	0	3	
TOTALS:	107	62	71	65	68	48	54	11	14	38	6
12 Month Average:	9	5	6	5	6	4	5	1	1	3	3

WARRANTY DEEDS	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
JANUARY	70	66	65	57	88	65	60	99	79	68	55
FEBRUARY	63	54	60	62	62	60	57	59	58	55	49
MARCH	67	53	78	72	62	85	71	80	95	74	
APRIL	67	105	85	115	100	114	99	83	76	92	
MAY	103	96	86	118	108	119	91	89	106	111	
JUNE	109	118	157	159	144	127	111	88	125	123	
JULY	120	87	142	122	111	117	95	115	130	93	
AUGUST	89	97	115	133	125	120	112	133	121	119	
SEPTEMBER	99	95	115	122	122	105	86	108	88	85	
OCTOBER	95	85	78	97	104	125	102	120	123	105	
NOVEMBER	86	64	65	108	102	104	95	107	112	74	
DECEMBER	68	77	76	90	81	71	81	109	95	80	
TOTALS:	1036	997	1122	1255	1209	1212	1060	1190	1208	1079	104
12 Month Average:	86	83	94	105	101	101	88	99	101	90	88

MORTGAGES	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
JANUARY	306	139	171	135	211	184	123	219	307	194	114
FEBRUARY	265	129	160	166	163	125	131	172	300	160	88
MARCH	226	149	218	180	177	172	159	245	395	216	
APRIL	306	188	273	236	210	198	207	325	360	223	
MAY	295	196	249	248	229	231	185	338	308	236	
JUNE	329	231	280	299	263	219	213	380	339	232	
JULY	302	192	274	223	246	207	210	342	276	186	
AUGUST	279	227	262	312	265	202	264	371	340	228	
SEPTEMBER	223	239	244	267	210	180	224	345	255	174	
OCTOBER	205	214	224	247	240	213	306	360	297	179	
NOVEMBER	204	156	173	274	229	168	237	333	256	155	
DECEMBER	168	205	200	218	200	130	230	302	218	123	
TOTALS:	3108	2265	2728	2805	2643	2229	2489	3732	3651	2306	202
12 Month Average:	259	189	228	234	220	186	207	311	304	192	180



Tamara Alten
Register of Deeds

DOCUMENT STATISTIC	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
JANUARY	845	1,027	860	1,023	600	595	546	719	648	602	807	946	682	425
FEBRUARY	722	706	884	882	494	542	564	553	535	471	615	901	540	363
MARCH	872	700	1,065	834	535	687	593	603	616	488	732	1,154	708	
APRIL	888	622	1,021	926	649	799	770	668	729	695	901	1,083	692	
MAY	814	770	1,012	999	644	794	791	749	778	731	954	948	787	
JUNE	1,005	768	970	999	744	952	955	794	790	788	1,086	1,011	822	
JULY	878	667	1,054	1,043	725	924	758	761	742	717	1,063	925	653	
AUGUST	1,218	770	1,109	929	708	835	913	836	720	786	1,065	1,014	818	
SEPTEMBER	1,105	764	973	827	782	833	822	740	640	698	1,056	785	601	
OCTOBER	1,126	944	1,123	744	742	764	754	798	772	912	1,136	936	649	
NOVEMBER	1,313	999	1,030	699	567	615	852	775	640	760	1,036	813	534	
DECEMBER	1,090	905	1,015	607	644	671	731	674	523	787	960	711	491	
TOTALS:	11,876	9,642	12,116	10,512	7,834	9,011	9,049	8,670	8,133	8,435	11,411	11,227	7,977	788
12 Month Average:	990	804	1,010	876	653	751	754	723	678	703	951	936	665	629