

February 8, 2023

HIGHWAY COMMITTEE MEETING AGENDA

DATE: Wednesday, February 15, 2023

TIME: 8:30 a.m.

PLACE: Calumet County Highway Department, 241 E. Chestnut St. Chilton WI 53014.

Any member of the public wishing to attend this meeting **may attend in person or remotely**, and can do so by calling **1-408 418 9388**. Once you dial the number, you will be asked to enter an access code followed by #. That number is **2498 101 1732**. Once you have entered the access code correctly, you will be prompted to enter your attendee ID. Call in users simply press the # key.

1. Meeting Announcement and Posting.
2. Roll Call.
3. Pledge of Allegiance.
4. Approval of Agenda.
5. Approval of Minutes of January 11, 2023, Highway Meeting.
6. Public Participation (if requested by the Committee Chair).
7. Report of Committee Members.
 - A. Reports of Official Meetings held in the Prior Month.
 - B. Upcoming Events.
8. Communications.
9. Items for Discussion and Action.
 - A. Review Bids and Award for the Purchase of Salt Storage Building Construction Only.
 - B. Review/Approve Specification and Assign Date Bids will be Due and Opened for the Purchase of the 2023 Asphaltic Concrete Pavement. (**Attachment 1**)
 - C. ATV/UTV Ordinance Discussion
 - D. NE Region Spring Highway Commissioners & Committee Members Meeting (Hosted by Sheboygan County)
10. Report of Department.
 - A. Highway Commissioners Report.
 - B. Strategic Plan Goals & Initiatives & Summary of Accomplishments
 - C. WCHA Updates
11. Set next meeting date. Tentative Regular Meeting Scheduled for Wednesday, **March 15, 2023 at 8:30 a.m.**
12. Adjournment.

So as not to disturb the meeting, all cell phones must be placed on vibrate and all calls taken outside the meeting room.

Any person wishing to attend who, because of a disability, requires special accommodation should contact the Highway Commissioner's Office at 920-849-1434 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made.

This is a public meeting. As such, all members or a majority of the members of the County Board may be in attendance. While the majority of the County Board members or the majority of any given County Board Committee may be present, only the above committee will take official action based on the agenda above.

CALUMET

COUNTY

HIGHWAY

DEPARTMENT

February 2023

2023 ASPHALTIC CONCRETE PAVEMENT

DUE DATE: March 9, 2023 @ 3:00 P.M.

INDEX

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INSURANCE REQUIREMENTS	8-9



241 E Chestnut St., Chilton WI. 53014-1554
Phone (920) 849-1434 – Toll Free 1-833-620-2730
Fax (920) 849-1405 - Web Address: www.co.calumet.wi.us

January 27, 2023

REQUEST FOR BIDS FOR:

ASPHALTIC CONCRETE PAVEMENT

Bids will be received by the Calumet County Highway Department for Asphaltic Concrete Pavement up to 3:00 p.m. Thursday, March 9th, 2023, and publicly opened and read at 3:00 p.m., Monday, March 13th, 2023. Mail is received daily after 10:00 a.m. Bids will be reviewed, and awarded pending Highway Committee approval on Wednesday, March 15th, 2023. A portion of these projects may be funded with dollars from the Wisconsin Local Road Improvement Program Fund.

1. Lower Layer Pavement, 19.0 mm – 3LT 58-28S
2. Upper Layer Pavements, 12.5 mm, and 9.5 mm – 4LT 58-28S or 5LT 58-28S
3. Pulverizing Labor & Equipment
5. Asphalt Paving Crew Labor & Equipment

The successful bidder will be required to provide pulverizing labor & equipment, asphalt paving labor & equipment, and supply material in accordance with the requirements of the current State of Wisconsin Department of Transportation (WisDOT), Standard Specifications for Highway and Structure Construction Materials. Bidder will be responsible to obtain all necessary permits required for job application (i.e., WI DNR, Railroad, Government/Municipal, etc...)

Mix Design

An asphaltic material mix design shall be submitted to the County for each type of material and the location from which it will be produced. The mix design shall be current and designed in accordance with WisDOT Standard Specifications for Highway and Structure Construction Section 460. The design shall have been performed by an approved testing laboratory. The mix designs must be included with the bid and is subject to approval. Calumet County will only be accepting the mix designs that were listed above.

The mix designs shall indicate the optimum asphalt content, aggregate blend percentages, and the job mix formula aggregate gradation and shall meet the following criteria.

The mix design job mix formula shall meet the requirements of Section 460 of the WisDOT Specifications. Recovered asphalt materials shall conform to section 460 of the WisDOT specifications.

Quality Assurance

Asphaltic mix designs are subject to verification during production. Asphaltic mix not meeting the tolerances listed below may be subject to additional testing, at a minimum frequency of two tests per day, at the contractor's expense to improve the property in question. Single test tolerances based on the job mix formula are as follows:

Aggregates passing the 1/2" and larger sieves	± 5.5%
Aggregates passing the 3/8" and #4 sieves	± 5.5%
Aggregates passing the #8 sieve	± 5.0%
Aggregates passing the #30	± 4.0%
Aggregates passing the #200 sieve	± 2.0%
Asphalt Content	± 0.5%
Air Voids	± 1.0%
Voids in Mineral Aggregate (VMA)	- 1.5%

Quality assurance testing of asphaltic pavement shall be paid by Calumet County. All testing shall be performed by an independent testing lab acceptable to Calumet County.

Miscellaneous

Asphaltic cement shall be 58-28S.

Payment shall be based on a per ton cost of asphaltic concrete mixture.

Supplier must be capable of providing 250 tons of material per hour of uninterrupted delivery.

Bid prices must be F.O.B. at the hot mix plant.

Location of plant(s) must be specified.

Calumet County reserves the right to reject all bids; to waive any informalities in bidding and to accept any bid determined to be in the best interest of Calumet County.

Calumet County is not responsible for any costs or charges associated with contractor preparation and submission of a bid for this project.

Calumet County is tax exempt.

Facsimile Bids will not be accepted.

BIDS MUST BE SUBMITTED ON CALUMET COUNTY BID PACKET.

Bids shall be sealed and marked "Asphaltic Concrete Pavement" on the lower left-hand corner of the envelope.

Questions should be submitted to the Highway Commissioner's Office, 241 E. Chestnut St., Chilton, WI 53014. Telephone (920) 849-1434.

Asphalt mix will be ordered by Calumet County as needed.

Trucking will be factored into the decision regarding which asphalt plant will be utilized.

Supplier must provide release agent and an application system that is readily accessible at each hot mix plant.

ALL BIDDERS MUST COMPLY WITH ATTACHED INSURANCE REQUIREMENTS AND PROVIDE A CERTIFICATE OF INSURANCE ALONG WITH BID.

In accordance with our request for bids for approximately 12,201 tons of upper layer, and 16,696 tons of lower layer Pavement, we are submitting the following quotation.

Prices quoted must remain in effect until December 31, 2023.

ASPHALTIC CONCRETE PAVEMENT

PLANT LOCATION	5LT 58-28S	4LT 58-28S	3LT 58-28S

PULVERIZING LABOR AND EQUIPMENT		
2023 RENTAL RATES:	HOURLY LABOR	MOBILIZATION
8' Rotomill/Cleanup Crew	\$_____/hr	\$_____/hr
1' Mill/No Clean-up (Skid steer Mount)	\$_____/hr	\$_____/hr
1' Mill w/ Conveyor	\$_____/hr	\$_____/hr
8' Reclaimer (No Roller)	\$_____/hr	\$_____/hr
8' Reclaimer (w/Roller)	\$_____/hr	\$_____/hr
Quad Axle Truck Rental	\$_____/hr	

<u>2023 ASPHALT PAVING CREW LABOR & EQUIPMENT</u>	
<u>PAVING CREW:</u>	
Mainline - Rural	\$_____/Ton
Wedging	\$_____/Ton
Intersections	\$_____/Ton
Tack Coat	\$_____/gallon

Respectfully submitted, _____
Signature

Title

Name of Company	
Mailing Address	
City, State, Zip Code	
Contact Person	
Phone Number	
Email Address	

INSURANCE REQUIREMENT – CONTRACTORS

INDEMNITY AND INSURANCE

1. Contractor agrees to at all times during the term of this agreement: indemnify, save harmless and defend the County, its Boards, Officers, Employees and Representatives against any and all liability, losses, damages, costs or expenses which the County, its Boards, Officers, Employees and Representatives may sustain, incur or be required to pay by reason of bodily injury, personal injury or property damage of whatsoever nature or kind arising and of or as a result of any negligent act or negligent failure to act in connection with the performance of the work by contractor, its employees, agents, and subcontractors, provided, however, that the provisions of this section shall not apply to liabilities, losses, charges, costs, or expenses caused solely by or resulting from the acts or omissions of the County, its Agencies, Boards, Officers, Employees or Representatives.
2. Contractor agrees that, to protect itself and the County, its Boards, Employees and Representatives under the indemnity provisions of the paragraph above, it will always during the term of this agreement keep in force as required:

Coverage Limit

Workers' Compensation & Employer's Liability

- | | |
|--|---|
| a. Applicable State | Statutory |
| b. Applicable Federal (e.g., U.S. Longshoremen's and Harbor Worker's Act, Admiralty (Jones) Act, and Federal Employer's Liability Act) | Statutory |
| c. Employer's Liability (per occurrence) | \$100,000 ea. Occurrence
\$100,000 ea. Person/disease
\$500,000 total limit/disease |

Automobile Liability-Owned, Non-Owned, Hired

- | | |
|--|-----------------|
| a. Bodily Injury and Property Damage
Combined – Each Accident | \$1,000,000 CSL |
|--|-----------------|

**Comprehensive General Liability (Including
Broad Liability Endorsement)**

- a. Bodily Injury and Property Damage
Combined – Each Accident \$1,000,000

- b. Personal Injury \$1,000,000

- c. XCU Coverage YES

- d. Completed Operation and Product Liability-
Shall be maintained for a period of Two (2)
Years after the final payment

Umbrella on Excess Liability

In the amount of \$2,000,000 shall be required above the Contractor's basic policy.

Policies shall be issued by a company or companies authorized to do business in the State of Wisconsin and licensed by the Wisconsin Insurance Department. Coverage afforded shall apply as primary, with the County, its Boards, Officers, Employees and Representatives as additional named insureds. The County shall be given thirty (30) days advance notice of cancellation or nonrenewal during the term of this agreement. Upon execution of this agreement, Contractor shall furnish County with a certificate of insurance and, upon request, certified copies of the required insurance policies. In the event any action, suit or other proceeding is brought against the County upon any matter herein indemnified against, the County shall, within five (5) working days, give notice thereof to the Contractor and shall cooperate with their attorneys in the defense of the action, suit, or other proceeding.

Calumet County Highway Committee Meeting Minutes
January 11, 2023

The meeting was called to order by Highway Committee Vice - Chair Scott Handschke at 8:30 a.m.

Members present were: Supervisors Joseph Mueller, Ronald Dietrich, Scott Handschke, and Ty Stuckmann via phone.

Others Present were: Highway Commissioner, Brian Glaeser; Highway Shop Superintendent, Mike Gaskell; Highway Office Assistant, Lexie Lau; and Business Development Specialist from Ayres, Paula Vandehey.

The pledge of allegiance was recited.

Moved by Supervisor Mueller, seconded by Supervisor Dietrich to approve the agenda. Motion carried unanimously.

Moved by Supervisor Ron Dietrich, seconded by Supervisor Joseph Mueller to approve the minutes from the November 16, 2022 Highway Committee Meeting. Motion carried unanimously.

Public Participation:

Paula Vandehey, of Ayres, gave the Committee a report on completed and upcoming projects that Ayres has worked on with Calumet County. Ayres has been selected to work on the design of CTH X, which is a joint project between Calumet County and the City of New Holstein. Ayres has also been selected to assist with the design of local bridge aid projects.

Report of Committee Members:

Supervisor Mueller informed the Committee of an informational meeting on January 18th at 4:00pm. This meeting will discuss the resurfacing project on State Highway 55 north of Sherwood and going to Hillcrest Rd in Kaukauna.

Communications:

The department has received its final notice that it's 2023 GTA amount will be \$1,457,778.22.

Items for Action or Discussion:

- A. Review/Approve Specification and Assign Date Bids will be Due and Opened for the Construction Contractor to Build a New 4000 Ton Salt Shed Structure:** Commissioner Glaeser explained that the department is looking to hire a Construction Contractor to Build a new 4000 Ton Salt Shed Facility. Work will begin on or before April 1, 2023. Committee discussion followed. **Moved** by Supervisor Mueller, seconded by Supervisor Dietrich to approve the Specification as presented by staff and to advertise it on the County Website, the Appleton Post Crescent and in the Tri-County News for the weeks of January 19, 2023, and January 26, 2023. Bids will be due on Friday, February 10, 2023, at 9:00 am. Bids will be opened and read on Friday, February 10, 2023, at 10:00 am. Bids results will be reviewed and awarded pending Highway Committee approval on Wednesday, February 15, 2023. Motion carried unanimously.
- B. Review and Amend Manure Policy:** Commissioner Glaeser recommended approval of the amended Manure Policy. The amendment removes the cost of the permit fee from the Policy. Committee

discussion followed. **Moved** by Supervisor Dietrich, seconded by Supervisor Mueller to approve the amendment of the Manure Policy as presented by staff. Motion carried unanimously.

C. 2023 CIP Updates: Commissioner Glaeser explained to the Committee the following changes that were made to the 2023 Capital Improvement Program (CIP) projects. The CTH Y project in the City of Chilton has been moved back to 2024 due to the City of Chilton estimating that the utility upgrades will take much of the year to complete. Commissioner Glaeser informed the Committee that the CTH T pulverize, and pave project has been moved up which will make it possible to complete the entire project in 2023. Traffic Signal improvements on CTH KK, a joint project with the City of Appleton and Outagamie County, has been added to the CIP.

Report of Highway Department:

A. Highway Commissioners Report:

- Commissioner Glaeser provided the committee with a handout of recent activities of the department and staff.

B. WCHA Update:

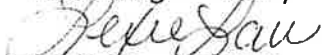
- Commissioner Glaeser informed the Committee that a new Executive Director has been named. Patrick Vander Sanden, former WIDOT employee will be taking over for outgoing Director Dan Fedderly.

Set Next Meeting Date:

The next meeting of the Highway Committee is tentatively scheduled for Wednesday, February 15, 2023, at 8:30 a.m. at the Calumet County Highway Dept. at 241 E. Chestnut Street, Chilton WI 53014.

Adjournment: Being that there is no further business Highway Committee Vice - Chair Handschke adjourned the meeting at 9:45 a.m.

Recording Secretary



Lexie Lau, Highway Department Office Assistant

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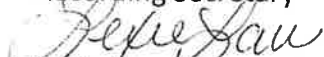
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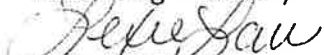
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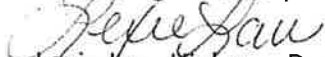
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discussion followed. **Moved** by Supervisor Dietrich, seconded by Supervisor Mueller to approve the amendment of the Manure Policy as presented by staff. Motion carried unanimously.

C. 2023 CIP Updates: Commissioner Glaeser explained to the Committee the following changes that were made to the 2023 Capital Improvement Program (CIP) projects. The CTH Y project in the City of Chilton has been moved back to 2024 due to the City of Chilton estimating that the utility upgrades will take much of the year to complete. Commissioner Glaeser informed the Committee that the CTH T pulverize, and pave project has been moved up which will make it possible to complete the entire project in 2023. Traffic Signal improvements on CTH KK, a joint project with the City of Appleton and Outagamie County, has been added to the CIP.

Report of Highway Department:

A. Highway Commissioners Report:

- Commissioner Glaeser provided the committee with a handout of recent activities of the department and staff.

B. WCHA Update:

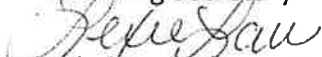
- Commissioner Glaeser informed the Committee that a new Executive Director has been named. Patrick Vander Sanden, former WIDOT employee will be taking over for outgoing Director Dan Fedderly.

Set Next Meeting Date:

The next meeting of the Highway Committee is tentatively scheduled for Wednesday, February 15, 2023, at 8:30 a.m. at the Calumet County Highway Dept. at 241 E. Chestnut Street, Chilton WI 53014.

Adjournment: Being that there is no further business Highway Committee Vice - Chair Handschke adjourned the meeting at 9:45 a.m.

Recording Secretary



Lexie Lau, Highway Department Office Assistant

Calumet County Highway Committee Meeting Minutes
January 11, 2023

The meeting was called to order by Highway Committee Vice - Chair Scott Handschke at 8:30 a.m.

Members present were: Supervisors Joseph Mueller, Ronald Dietrich, Scott Handschke, and Ty Stuckmann via phone.

Others Present were: Highway Commissioner, Brian Glaeser; Highway Shop Superintendent, Mike Gaskell; Highway Office Assistant, Lexie Lau; and Business Development Specialist from Ayres, Paula Vandehey.

The pledge of allegiance was recited.

Moved by Supervisor Mueller, seconded by Supervisor Dietrich to approve the agenda. Motion carried unanimously.

Moved by Supervisor Ron Dietrich, seconded by Supervisor Joseph Mueller to approve the minutes from the November 16, 2022 Highway Committee Meeting. Motion carried unanimously.

Public Participation:

Paula Vandehey, of Ayres, gave the Committee a report on completed and upcoming projects that Ayres has worked on with Calumet County. Ayres has been selected to work on the design of CTH X, which is a joint project between Calumet County and the City of New Holstein. Ayres has also been selected to assist with the design of local bridge aid projects.

Report of Committee Members:

Supervisor Mueller informed the Committee of an informational meeting on January 18th at 4:00pm. This meeting will discuss the resurfacing project on State Highway 55 north of Sherwood and going to Hillcrest Rd in Kaukauna.

Communications:

The department has received its final notice that it's 2023 GTA amount will be \$1,457,778.22.

Items for Action or Discussion:

- A. Review/Approve Specification and Assign Date Bids will be Due and Opened for the Construction Contractor to Build a New 4000 Ton Salt Shed Structure:** Commissioner Glaeser explained that the department is looking to hire a Construction Contractor to Build a new 4000 Ton Salt Shed Facility. Work will begin on or before April 1, 2023. Committee discussion followed. **Moved** by Supervisor Mueller, seconded by Supervisor Dietrich to approve the Specification as presented by staff and to advertise it on the County Website, the Appleton Post Crescent and in the Tri-County News for the weeks of January 19, 2023, and January 26, 2023. Bids will be due on Friday, February 10, 2023, at 9:00 am. Bids will be opened and read on Friday, February 10, 2023, at 10:00 am. Bids results will be reviewed and awarded pending Highway Committee approval on Wednesday, February 15, 2023. Motion carried unanimously.
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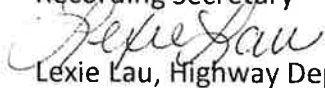
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