



County Clerk

Beth A. Hauser, County Clerk

206 Court Street, Chilton, WI 53014

Office: (920) 849-1458 | Toll Free: (833) 620-2730

Fax: (920) 849-1469

Email: beth.hauser@calumetcounty.org

County Board Agenda

DATE: Tuesday, January 18, 2022
TIME: 8:30 AM
PLACE: Room 019 - County Board Room, Calumet County Courthouse

TO THE MEMBERS OF THE CALUMET COUNTY BOARD OF SUPERVISORS:

The County Board of Supervisors of Calumet County, Wisconsin, will meet pursuant to Section 59 of the Wisconsin Statutes in an adjourned session at the Courthouse in the County Board Room - 019 to transact any and all business as may properly come before said meeting. You, as a member, are requested to be present.

TO THE MEMBERS OF THE PUBLIC:

You are invited to attend the meeting either in person or via WebEx. The telephone number to call is **1-844-992-4726**. You will be asked to enter the following access code: **2485 561 6216**. You will then be asked for a password and you can press the # key on your phone. Please note that all call-in users will be muted upon entering the meeting.

Page

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF AGENDA

4. APPROVAL OF MINUTES

12-21-21 Meeting

5. PETITIONS

6. COMMUNICATIONS

7. PUBLIC PARTICIPATION

8. SPECIAL BUSINESS

Presentation on the Office of Corporation Counsel by Kimberly Tenerelli, Corporation Counsel.

9. RESOLUTIONS

- 4 - 5 9.1. **RES 2021-38**
RESOLUTION AUTHORIZING THE ADMINISTRATIVE SERVICES COMMITTEE TO SETTLE ACCOUNTS NOT EXCEEDING TEN THOUSAND DOLLARS (\$10,000)
[RES 2021-38 Settle Accts not exceeding \\$10000 JAN 22](#)
- 6 - 7 9.2. **RES 2021-39**
RESOLUTION REAUTHORIZING SELF-INSURANCE UNDER THE WISCONSIN WORKER'S COMPENSATION ACT
[RES 2021-39 Workers Compensation Self Funding JAN 2022](#)
- 8 - 11 9.3. **RES 2021-40**
RESOLUTION AUTHORIZING THE AMENDMENT OF THE 2021 BUDGET FOR AN OPERATING TRANSFER TO THE HIGHWAY FUND
[RES 2021-40 Budgetary Transfer for Highway Advance JAN 2022](#)
[Support for Resolution for Operating Transfer to Highway](#)
- 12 - 13 9.4. **RESOLUTION 2021-41**
RESOLUTION AUTHORIZING LOCAL ROAD IMPROVEMENT FUNDS (LRIP) FOR BICYCLE AND PEDESTRIAN LANE FACILITIES AND ROUNDABOUT ON COUNTY ROAD N
[RES 2021-41 Use of Highway LRIP Funds for sidewalk and bike lane](#)

10. SUPERVISOR REPORTS

Supervisors' Reports of Meetings and Seminars attended

11. COUNTY ADMINISTRATORS REPORT & APPOINTMENTS

- 14 - 17 11.1. [County Administrator's Report.01-18-2022](#)
- 11.2. **Appointment to the Manitowoc-Calumet Counties Library Systems Board.**
Recommend the appointment of Phil Vergowe, to fill the vacancy left by Sue Lisowe, with a term to expire 1/1/2023.
- 11.3.

Reappointment of the County Surveyor. Recommend the reappointment of Brad Buechel, whose term as County Surveyor expires 1/31/2022. The new term will expire 1/31/2024.

12. CLOSED SESSION

- Discussion of land purchase negotiating terms.

The County Board will go into closed session per Wis. Stat. 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

13. RETURN TO OPEN SESSION

- 13.1. Possible resolution for the authorization for funds for land purchase (980 property)

14. NEXT REGULAR MEETING DATE

February 15, 2022 at 8:30 AM

15. ADJOURNMENT

So as not to disturb the meeting, all cell phones should be placed on vibrate, and all calls should be taken outside the meeting room.

Any person wishing to attend who, because of a disability, requires special accommodations, should contact the County Clerk at 920-849-1458 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made.

RESOLUTION 2021-38

RESOLUTION AUTHORIZING THE ADMINISTRATIVE SERVICES COMMITTEE TO SETTLE ACCOUNTS NOT EXCEEDING TEN THOUSAND DOLLARS (\$10,000)

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
Yes: _____ No: _____	Absent: _____
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____	Kimberly Tenerelli Corp Counsel

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, Wisconsin Statute 59.52(12)(a) requires the County Board, by resolution, to authorize a committee of the County Board to settle accounts under a certain amount; and

WHEREAS, The Administrative Services Committee has reviewed said Wisconsin Statute.

NOW, THEREFORE, BE IT RESOLVED By the Calumet County Board of Supervisors herein assembled, authorize the Administrative Services Committee to settle all current accounts, claims, demands or causes of action against the County, not to exceed ten thousand dollars (\$10,000).

BE IT FURTHER RESOLVED That all accounts, claims, demands or causes of action against the County exceeding ten thousand dollars (\$10,000) be approved by the Calumet County Board.

Dated this 18th day of January 2022.

INTRODUCED BY THE ADMINISTRATIVE SERVICES COMMITTEE

Merlin Gentz, Chair

Bill Barribeau

Ronald Dietrich

Pete Stier

	YES	NO	A
1 BARRIBEAU			
2 BUDDÉ			
3 CONNORS			
4 DIETRICH			
5 DRAHEIM			
6 GENTZ			
7 HANDSCHKE			
8 HARTL			
9 HOFBERGER			
10 IRWIN			
11 KARTH			
12 KESLER			
13 KLECKNER			
14 MUELLER			
15 SCHUH			
16 SCHWALENBERG			
17 STIER			
18 STILLMAN			
19 STOFFEL			
20 VOIGHT			
21 D14 - VACANT			X

AGENDA ITEM #9.1.

Tom Stoffel

Hope Karth

Mary Schwalenberg

COUNTERSIGNED BY

Alice Connors, County Board Chair

RESOLUTION 2021-39

RESOLUTION REAUTHORIZING SELF-INSURANCE UNDER THE WISCONSIN WORKER'S COMPENSATION ACT

To the Honorable Chairperson and Board of Supervisors of Calumet County, Wisconsin:

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
Yes: _____ No: _____	Absent: _____
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____	Kimberly Tenerelli Corp Counsel

WHEREAS, Calumet County is a qualified political subdivision of the State of Wisconsin, and

WHEREAS, The Wisconsin Worker's Compensation Act (Act) provides that employers covered by the Act either insure their liability with worker's compensation insurance carriers authorized to do business in Wisconsin, or to be exempted (self-insured) from insuring liabilities with a carrier and thereby assuming the responsibility for its own worker's compensation risk and payment, and

WHEREAS, The State and its political subdivisions may self-insure worker's compensation without a special order from the Department of Workforce Development (Department) if they agree to report faithfully all compensable injuries and agree to comply with the Act and rules of the Department, and

WHEREAS, The Administrative Services Committee at its January 11th, 2022 meeting approved the continuation of the self-insured worker's compensation program, in compliance with Wisconsin Administrative Code DWD 80.60(3).

NOW, THEREFORE, BE IT RESOLVED By the Board of Supervisors of Calumet County herein assembled adopts the following:

- (1) Provide for the continuation of a self-insured worker's compensation program that is currently in effect.
- (2) Authorize the County Clerk to forward certified copies of this resolution to the Worker's Compensation Division, Wisconsin Department of Workforce Development.

Dated this 18th day of January 2022.

INTRODUCED BY THE ADMINISTRATIVE SERVICES COMMITTEE

Merlin Gentz, Chair

Bill Barribeau

	YES	NO	A
1 <u>BARRIBEAU</u>			
2 <u>BUDDE</u>			
3 <u>CONNORS</u>			
4 <u>DIETRICH</u>			
5 <u>DRAHEIM</u>			
6 <u>GENTZ</u>			
7 <u>HANDSCHKE</u>			
8 <u>HARTL</u>			
9 <u>HOFBERGER</u>			
10 <u>IRWIN</u>			
11 <u>KARTH</u>			
12 <u>KESLER</u>			
13 <u>KLECKNER</u>			
14 <u>MUELLER</u>			
15 <u>SCHUH</u>			
16 <u>SCHWALENBERG</u>			
17 <u>STIER</u>			
18 <u>STILLMAN</u>			
19 <u>STOFFEL</u>			
20 <u>VOIGHT</u>			
21 <u>D14 - VACANT</u>			x

AGENDA ITEM #9.2.

Ronald Dietrich

Pete Stier

Tom Stoffel

Hope Karth

Mary Schwalenberg

COUNTERSIGNED BY

Alice Connors, County Board Chair

RESOLUTION 2021-40

RESOLUTION AUTHORIZING THE AMENDMENT OF THE 2021 BUDGET FOR AN OPERATING TRANSFER TO THE HIGHWAY FUND

To the Honorable Chairperson and Board of Supervisors of Calumet County, Wisconsin:

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
Yes: _____ No: _____	Absent: _____
Number of votes required:	
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds
Reviewed by: _____	Kimberly Tenerelli Corp Counsel

WHEREAS, The Calumet County's General Fund has advanced cash of \$2,751,894 as of December 31, 2020 to the Highway Fund to finance operating and capital outlay expenditures, and

WHEREAS, The Highway Fund does not anticipate being able to repay the General Fund, and

WHEREAS, The General Fund has already segregated fund balance of \$2,751,894 as nonspendable as of December 31, 2020, and

WHEREAS, The Administrative Services Committee at its January 11th, 2022 meeting approved the operating transfer of \$2,751,894.

NOW, THEREFORE, BE IT RESOLVED That the Finance Director be authorized to amend the 2021 budget to reflect an operating transfer of \$2,751,894 from the General Fund to the Highway Fund.

Dated this 18th day of January 2022.

INTRODUCED BY THE ADMINISTRATIVE SERVICES COMMITTEE

Merlin Gentz, Chair

Bill Barribeau

Ronald Dietrich

Pete Stier

Tom Stoffel

	YES	NO	A
1 BARRIBEAU			
2 BUDDE			
3 CONNORS			
4 DIETRICH			
5 DRAHEIM			
6 GENTZ			
7 HANDSCHKE			
8 HARTL			
9 HOFBERGER			
10 IRWIN			
11 KARTH			
12 KESLER			
13 KLECKNER			
14 MUELLER			
15 SCHUH			
16 SCHWALENBERG			
17 STIER			
18 STILLMAN			
19 STOFFEL			
20 VOIGHT			
21 D14 - VACANT			X

AGENDA ITEM #9.3.

Hope Karth

Mary Schwalenberg

COUNTERSIGNED BY

Alice Connors, County Board Chair



206 Court Street
Chilton, WI 53014
Office: (920) 849-1446
Toll Free: (833) 620-2730
Fax: (920) 849-1475

Finance Department

January 11, 2022

Administrative Services Committee and
County Board

We are recommending a budget amendment to approve a \$2,751,894 operating transfer from the County’s general fund to the County’s highway fund.

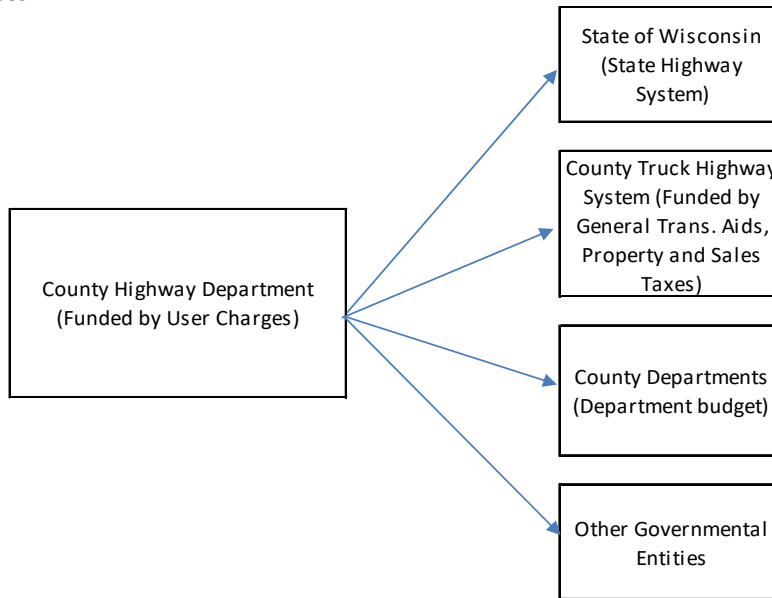
Background

The County’s general fund has advanced the highway fund cash of \$3,152,632 as of December 31, 2020 with \$2,751,894 considered the long-term portion. The remaining cash advance was used to finance inventory and accounts receivable balances of the highway operations.

From a fund balance perspective, the long-term portion has already been segregated within the general fund to represent that these funds are not available for expenditure. As a result, this transfer would not have any effect on the County’s unassigned general fund balance which stands at 26% of general and special revenue fund expenditures as of December 31, 2020 (County policy requires 15%).

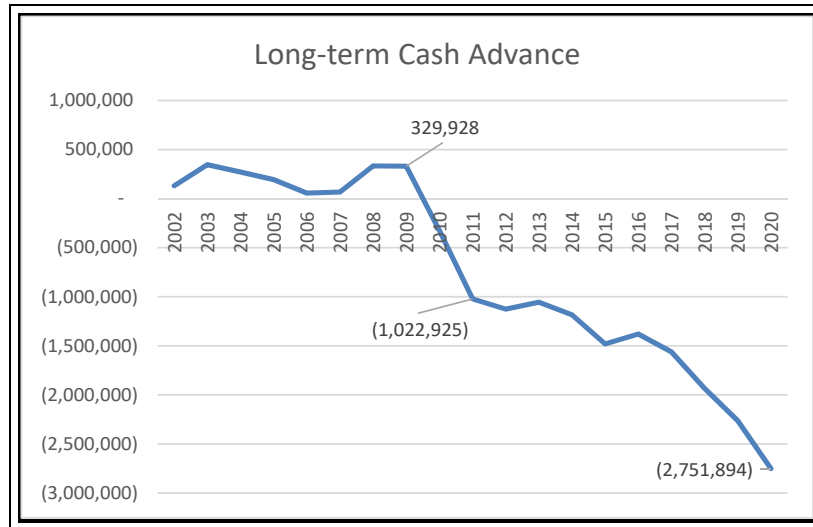
Funding Structure of a County Highway Department

The County’s highway department is accounted for as a proprietary fund, funded by user charges, including charges to the County for maintenance and construction of the County trunk highway system. While property taxes are not a direct funding source, the County roads and bridges special revenue fund does rely on property taxes as one of its primary revenue sources.

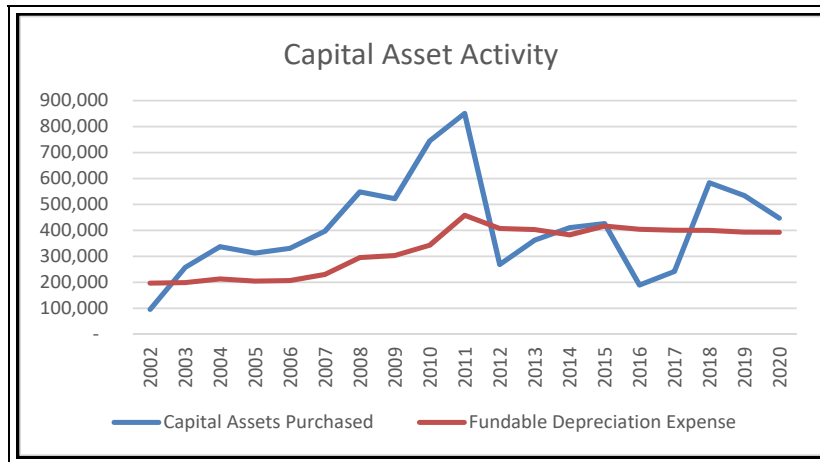


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The long-term cash deficit within the highway fund has occurred over time, as illustrated below:



There are many factors which lead to the accumulated cash deficit; however, the timing for replacement of machinery and equipment has the most significant impact, as illustrated below:



It is important to understand that replacing machinery and equipment is necessary to maintain a reliable fleet of vehicles to properly perform maintenance responsibilities over the highway system within the County. In addition, depreciation based on historical costs will always be less than future replacement costs due to inflationary impacts.

In addition, it should be pointed out that the increase in long-term cash balances noted above is not directly attributable to the construction of the highway shop. While overall depreciation expense increased by approximately \$160,000 annually once placed in service, this depreciation expense was excluded in the above graph, as the County financed the construction using general obligation debt repaid with property taxes and not highway funds.

Looking Forward

The highway fund operations will generate a cash deficit for 2021 which will be addressed as we close out 2021. Staff within the finance and highway departments have been working very closely during 2021 reviewing operations and equipment strategies with changes to be evaluated moving forward.

RESOLUTION 2021-41

**RESOLUTION AUTHORIZING LOCAL ROAD IMPROVEMENT FUNDS (LRIP)
FOR BICYCLE AND PEDESTRIAN LANE FACILITIES AND ROUNDABOUT
ON COUNTY ROAD N**

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

Motion:	Adopted:	<input type="checkbox"/>
1 st _____	Lost:	<input type="checkbox"/>
2 nd _____	Tabled:	<input type="checkbox"/>
Yes: _____ No: _____	Absent:	<input type="checkbox"/>
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Three-Fourths	
Reviewed by:	Kimberly Tenerelli	Corp Counsel

	YES	NO	A
1 BARRIBEAU			
2 BUDE			
3 CONNORS			
4 DIETRICH			
5 DRAHEIM			
6 GENTZ			
7 HANDSCHKE			
8 HARTL			
9 HOFBERGER			
10 IRWIN			
11 KARTH			
12 KESLER			
13 KLECKNER			
14 MUELLER			
15 SCHUH			
16 SCHWALENBERG			
17 STIER			
18 STILLMAN			
19 STOFFEL			
20 VOIGHT			
21 D14 - VACANT			X

WHEREAS, As part of the road improvement projects in the 2022 budget, the Highway Department will be reconstructing part of County Road N and Right of Way from Schmidt Rd. to County Road KK; and

WHEREAS, The project is a .25 mile road reconstruction project approved as part of the Multi-Modal Local Supplement/Local Road Improvement Program put forth by the Wisconsin Department of Transportation. Said improvement includes a newly constructed roundabout, a new sidewalk along the west side of County N, and a new shared-use trail along the east side of County N; and

WHEREAS, This improvement project is funded in part by Local Road Improvement Funds (LRIP). As such, the Wisconsin Department of Transportation requires the County to ensure, through a resolution, that the Board approves the new construction of the bicycle and pedestrian lane facilities.

NOW, THEREFORE, BE IT RESOLVED That the Calumet County Board of Supervisors herein assembled authorize the construction of the bicycle and pedestrian lane facilities, as part of the reconstruction of County Road N, as identified above, using Local Road Improvement Funds (LRIP), along with local funds.

Dated this 18th day of January 2022.

INTRODUCED BY THE HIGHWAY COMMITTEE

Ken Draheim, Chair

Matthew Budde

Bill Barribeau

Joe Mueller

COUNTERSIGNED BY

Alice Connors, County Board Chair



Todd M. Romenesko, County Administrator

206 Court Street, Chilton, WI 53014

Office: (920) 849-1448

Toll Free: (833) 620-2730

Fax: (920) 849-1620

Email: county.admin@calumetcounty.org

Department of Administration

County Administrator's Monthly Report
January 2022

Hiring Updates

Sourcing/Accepting Applications (Open until filled, unless noted):

Full-time/Part-time:

- Behavioral Health Therapist
- Correctional Officer (Female)
- Correctional Officer (Male)
- HHC/Hospice RN – 1/28/22
- Human Services Professional (Family Services Unit)
- Jail Administrator (Internal) – 1/10/22
- Janitor (2nd Shift)
- Secretary (HHSD)

Casual/Limited-term:

- Correctional Officer (Casual) (Male)
- HHC/Hospice Aide (Casual)
- HHC/Hospice RN (Casual)
- Hill Attendant (Seasonal)
- Hospice Chaplain/Spiritual Counselor (Casual)
- Park Building Attendant (Concessions Worker) (Seasonal)
- Psychiatric Nurse (Casual)
- Tow Operator (Seasonal)

Hired:

Full-time/Part-time:

- Behavioral Health Therapist – 01/03/22
- HHC/Hospice RN – 12/15/21
- HHC/Hospice RN – 12/20/21
- HHC/Hospice Unit Supervisor (Internal) – 01/17/22
- Legal Assistant – 01/03/22
- Patrol Officer – 12/20/21
- Public Health Educator – 1/3/22
- Public Health Nurse – 12/27/21

Casual/Limited-term:

- Contact Tracer (3) – 12/22/21 & 12/27/21
- Highway Maintenance Worker (LTE) (2) – 01/04/22



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Milestone Work Anniversaries (September – December 2021)

Years Worked	Employee Name	Department
15	Walsh, Paula E.	Department of Health and Human Services
10	Voland, Eric M.	Sheriff's Office
5	Krueger, Gina G.	Department of Health and Human Services
5	Micke, Jill T.	Treasurer's Office
5	Teruya-Smith, Sherry M.	District Attorney's Office
3	Beyer, Nathan R.	Highway Department
3	Eberhardt, Matthew W.	Sheriff's Office
3	Schiess, Alicia M.	Department of Health and Human Services
1	Boehnlein, Brenda L.	Department of Health and Human Services
1	Cook, Mitchell S.	Highway Department
1	Gumtow, Joshua D.	Highway Department
1	Hammel, Steven J.	Highway Department
1	Kaufman, Emma K.	Department of Health and Human Services
1	Kirchenwitz, Ellis D.	Sheriff's Office
1	Krueger, Nicholas D.	Highway Department
1	Prescott, Bernadette I.	Sheriff's Office
1	Reedy, Brian T.	Sheriff's Office
1	Sas, Heather J.	Department of Health and Human Services
1	Schwarz, Wendy M.	Department of Health and Human Services
1	Verbeten, Keith J.	Highway Department

2021 County Board Milestone Work Anniversaries

Years Worked	Name
40	Connors, Alice M.
35	Draheim, Kenneth E.
10	Dietrich, Ronald L.
3	Irwin, Kenneth
3	Schuh, Marilyn A.
3	Stoffel, Thomas R.
1	Kesler, Nicholas H.
1	Handsche, Scott M.

County Financial Report

The following report is attached:

- December 2021 Investment Report

Construction Update

- Inmates moved into new jail at the end of December
- Demolition of old jail to start early February
- First floor courthouse construction areas should be finished by end of January
- IT and Maintenance currently working on demo of old IT closet
- Prepping the new temporary area for the Medical Examiner

Strategic Plan Updates

Developers Tour New Holstein, Former Tecumseh Site

Three housing development teams have toured New Holstein, with a focus on the former Tecumseh property. The tours were hosted by the City of New Holstein in partnership with its redevelopment consultant, Stantec, along with Calumet County Community Economic Development. Various options are being explored for the possible redevelopment of the 40-acre site so it can once again be a tax-generating and useful property within the city.

ARPA Funding for Child Care

The Calumet County Board of Supervisors is being broadly commended for its approval of the ARPA proposal to support child care in partnership with Child Care Resource & Referral. Following a county press release, two television stations carried detailed reports on the project. WLUK Fox 11 covered the program on January 6, while NBC 26's report ran on January 10. The story also appeared in several local newspapers. The initiative has resonated so favorably that multiple additional governments in the region have requested information about the program and may consider duplicating it in their own locations. Child care centers and local employers are likewise enthused about the program's potential to help recruit and retain new child care workers and to support local child care centers.

COVID-19 Vaccination Clinics

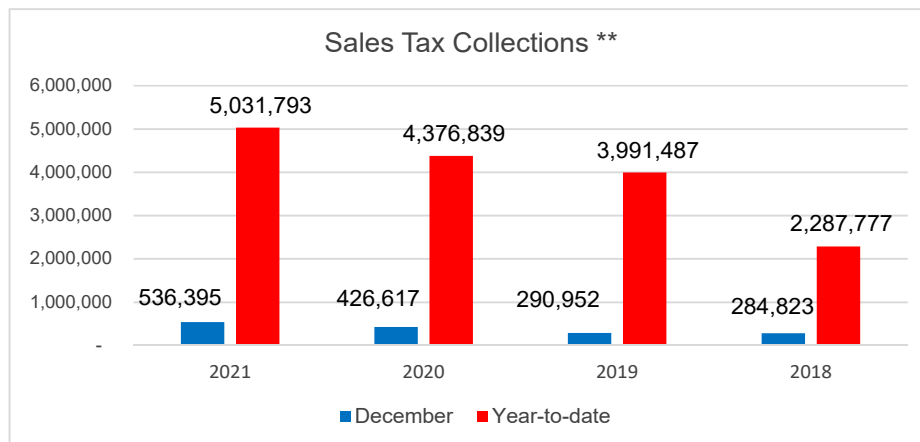
Calumet County Public Health (CCPH) began offering COVID-19 vaccination clinics on January 20, 2021. Last week was the **50th week** of vaccination clinics coordinated by CCPH. Here is a breakdown of the 9,617 vaccinations for the year:

- Vaccinations given by CCPH (CCPH-led clinics, home visits, jail vaccinations) = 7,131
- Vaccinations given at WING-staffed Clinics = 1,489
- Vaccinations given at AMI-staffed Clinics = 997

If Calumet County Board Supervisors have any questions, concerns or desire additional information on these or any other topics, please do not hesitate to call 920-849-1448 or email me todd.romenesko@calumetcounty.org.

**CALUMET COUNTY
INVESTMENT REPORT
December 31, 2021**

General Investments	Financial Inst.	Change in Value	Int Rate	Amount
	Nicolet National Bank - MM Acct	December Rate	0.03%	145,593.91
	Nicolet National Bank - ICS Account	December Rate	0.10%	3,557,115.64
	Local Gov Invest Pool	December Rate	0.06%	8,875,578.88
	Associated Bank MM Acct*	December Rate	0.10%	1,038,757.36
	BMO CDBG Planning Grant	December Rate	0.00%	100.00
	BMO Savings Account*	December Rate	0.06%	369,135.08
	BMO Harris Financial Advisors	December Rate	-0.19%	6,642,391.87
	Sub-Total General Investments			\$ 20,628,672.74
ARPA Investments				
	BMO Harris Savings Account (ARPA)*	December Rate	0.06%	4,539,649.91
Bond Proceed Investments				
	BMO Harris Savings Account*	December Rate	0.06%	1,236,476.31
	Sub-Total Bond Investments			1,236,476.31
	Total County Investments			\$ 21,865,149.05



* Collateralized investment

** Represent a cash basis collection