

**Calumet County Highway Committee Meeting Minutes
October 10, 2018**

The meeting was called to order by Highway Committee Chair Kenneth Draheim at 8:30 a.m.

Members present were: Supervisors Kenneth Draheim, Joseph Mueller, Bill Barribeau, Ronald Dietrich, and Matthew Budde.

Others Present were: Calumet County Administrator, Todd Romenesko; Highway Commissioner, Brian Glaeser; Highway Road Superintendent, Mike Sabel; Highway Shop Superintendent, Mike Gaskell; Highway Office Manager, Michelle Maas; Kimberly School Superintendent, Bob Mayfield; Village of Harrison Planner, Mark Mommaerts, Village of Harrison Administrator, Travis Parish; Asst. Director of East Central Wisconsin Regional Planning Commission, Walt Raith and Principal Planner at East Central Wisconsin Regional Planning Commission, Melissa Kraemer-Badtke.

The pledge of allegiance was recited.

Moved by Supervisor Barribeau, seconded by Supervisor Budde to approve the agenda. Motion carried unanimously.

Moved by Supervisor Barribeau, seconded by Supervisor Budde to approve the minutes from the September 12, 2018 Highway Committee Meeting. Motion carried unanimously.

Public Participation:

None

Report of Committee Members:

None

Communications:

The department received a letter of "Thanks" from the City of New Holstein for our assistance with the Storm Damage Clean-up.

8:35 a.m. Village of Harrison Representatives, Travis Parish and Mark Mommaerts arrived.

Items for Action or Discussion:

- A. Discussion of CTH "N" Typical Section:** Commissioner Glaeser reviewed the typical sections that were presented at the September 12, 2018 meeting by Troy Robillard of Ayres Associates. The two options are to keep it as a four-lane road, or change it to a two-lane road with a center turn lane. **Moved** by Supervisor Budde, seconded by Supervisor Dietrich to stripe the road as a three -lane section with bike lanes. Committee discussion followed. On a roll call vote Supervisors Barribeau, Draheim and Mueller voted nay. Supervisors Budde and Dietrich voted Yea. Motion failed.
- A second motion was made by Supervisor Barribeau, and seconded by Supervisor Mueller to stripe and keep the road as a four-lane road. Committee discussion followed. On a roll call vote Supervisors Barribeau, Mueller and Draheim voted Yea. Supervisors Budde and Dietrich voted Nay. Motion carried.

- B. Discuss WCHA Updates:** Commissioner Glaeser informed the committee that Transportation is a big topic currently facing our Governor.
- C. Review/Approve Specification and Assign Dates Bids will be Due and Opened for the Purchase of One (1) New 2018 Excavator:** Highway Commissioner Glaeser explained that as a part of the adopted Personnel & General Administrative Policy the Highway Committee is to review and approve specifications for equipment as well as the dates for the bids to be due and opened for the purchase of equipment. Committee Discussion followed. **Moved** by Supervisor Budde, seconded by Supervisor Barribeau to approve the Specifications and Assign the Dates Bids will be Due, and Opened for the Purchase of one New 2018 Excavator. Motion carried unanimously.
- D. Review/Approve Specification and Assign Dates Bids will be Due and Opened for the Purchase of One (1) New 2018 Fuel Monitoring Equipment Upgrade:** Highway Commissioner Glaeser explained that as a part of the adopted Personnel & General Administrative Policy the Highway Committee is to review and approve specifications for equipment as well as the dates for the bids to be due and opened for the purchase of equipment. Committee Discussion followed. **Moved** by Supervisor Budde, seconded by Supervisor Barribeau to approve the Specifications and Assign the Dates Bids will be Due, and Opened for the Purchase of one New 2018 Fuel Monitoring Equipment Upgrade. Motion carried unanimously.

Report of Highway Department:

A. Highway Commissioners Report:

- Commissioner Glaeser provided to the committee a handout of recent staff activities.

B. 2019 Budget:

- Commissioner Glaeser provided the Committee with an updated 5-year Capital Improvement Plan which outlines the road projects that will be presented to the County Board for approval in November.

Set Next Meeting Date:

The next meeting of the Highway Committee is tentatively scheduled for Wednesday, November 14, 2018 at 8:30 a.m. at the Calumet County Courthouse Room 017 at 206 Court Street, Chilton WI 53014.

Adjournment: **Moved** by Supervisor Barribeau, seconded by Supervisor Budde to adjourn the meeting at 9:40 a.m. to Wednesday, November 14, 2018 if needed. Motion carried unanimously. There being no further business the meeting was adjourned.

Michelle Maas

Recording Secretary

Michelle Maas, Highway Department Office Manager