

**Calumet County Highway Committee Meeting Minutes
September 12, 2018**

The meeting was called to order by Highway Committee Chair Kenneth Draheim at 8:30 a.m.

Members present were: Supervisors Kenneth Draheim, Joseph Mueller, Bill Barribeau, Ronald Dietrich, and Matthew Budde.

Others Present were: Calumet County Board Chair, Alice Connors; Calumet County Sheriff, Mark Ott; Highway Commissioner, Brian Glaeser; Highway Office Manager, Michelle Maas; Transportation Manager Ayres Associates, Troy Robillard; Sr. Transportation Manager Ayres Associates, Ken Voigt; Traffic Engineer Ayres Associates, Alexandria Motl; Town of Charlestown Chair, Wilmer Geiser; and Town of Charlestown Maintenance Foreman, Dave Aebischer.

The pledge of allegiance was recited.

Moved by Supervisor Barribeau, seconded by Supervisor Mueller to approve the agenda. Motion carried unanimously.

Moved by Supervisor Budde, seconded by Supervisor Mueller to approve the minutes from the July 18, 2018 Highway Committee Meeting. Motion carried unanimously.

Public Participation:

None

Report of Committee Members:

None

Communications:

None

Items for Action or Discussion:

- A. **Draft Ordinance to Amend the Calumet County Code of Ordinances to Extend the 45 mph Speed Limit Zone on CTH KK (Attachment 1):** Commissioner Glaeser informed the Committee that Outagamie County passed an ordinance change to reduce the speed limit on CTH KK from STH 55 west to the County line. The Ordinance presented today would reduce the speed limit on CTH KK from 55 mph to 45 mph from the County line to 240' east of Hopfensberger Road. Committee discussion followed. **Moved** by Supervisor Dietrich, seconded by Supervisor Budde to approve the Ordinance and forward it on the full County Board for approval. Per Committee discussion, Highway Committee Chair Draheim pointed out that the wording of the ordinance should read Village of Harrison instead of Darboy. **Moved** by Supervisor Dietrich, seconded by Supervisor Budde to amend the ordinance to remove Darboy, and replace it with the Village of Harrison. Motion to amend the draft Ordinance carried unanimously. On the call of the ayes and nays to adopt the amended Ordinance and to send it on to the full County Board for approval, motion carried unanimously.
- B. **CTH N Traffic Study:** Commissioner Glaeser introduced Troy Robillard of Ayres Associates. Ayres was been hired by the County to perform a Traffic Study on CTH N. With continued development along CTH N, and the tentative plan to pulverize and Pave in 2019, it is necessary to determine the design layout of the roadway. Committee discussion followed. No Committee Action taken at this time.
- C. **Discuss Signs In Right of Way:** Commissioner Glaeser informed the Committee that Supervisor Mueller has taken many complaints regarding the number of signs located in State and County Road Right of Ways. Commissioner Glaeser discussed this issue with the Committee, and explained what the WIDOT's policy of signs and other things located in Roadway Right of Way. Improperly placed signs are governed in State Statute 86.19. No Committee Action taken at this time.

- D. **WCHA Updates:** Commissioner Glaeser informed the Committee that the WCHA-LDG conference will be held October 1-3, 2018. This conference is for Highway and Shop Superintendents. No Committee Action taken at this time.

Report of Highway Department:

A. Highway Commissioners Report:

- Commissioner Glaeser provided to the committee a handout of recent staff activities.

B. 2019 Budget:

- Commissioner Glaeser reviewed the items that were discussed at the Budget Review Meeting held on August 29, 2018. Also discussed were the Highway Departments 5 year Capital Plan of Road projects. He also stated that all requested changes were made, and forwarded back to the Finance Director for inclusion in the 2019 proposed Budget, which will be presented to the entire County Board for approval.

C. CTH LP Report:

- Commissioner Glaeser deferred this report to Troy Robillard of Ayres Associated, who gave the Committee and updated project timeline for the CTH LP project. This project is set to begin in spring of 2019.

D. Weeks Road Bridge Report:

- Commissioner Glaeser also deferred this update to Mr. Robillard, who in turn gave the Committee an updated timeline for the project on the Weeks Road Bridge. The bridge is scheduled for replacement in 2019.

E. CTH X Report:

- Commissioner Glaeser also deferred this update to Mr. Robillard as well. The CTH X STP Rural project is scheduled for construction in 2019. The project should take roughly 20 working days to complete.

Set Next Meeting Date:

The next meeting of the Highway Committee is tentatively scheduled for Wednesday, October 10, 2018 at 8:30 a.m. at the Calumet County Highway Dept. at 241 E. Chestnut Street, Chilton WI 53014.

Adjournment: Moved by Supervisor Budde, seconded by Supervisor Barribeau to adjourn the meeting at 10:00 a.m. to Wednesday, October 10, 2018 if needed. Motion carried unanimously. There being no further business the meeting was adjourned.

Michelle Maas

Recording Secretary
Michelle Maas, Highway Department Office Manager

ORDINANCE 2018-

ORDINANCE TO AMEND THE CALUMET COUNTY CODE OF ORDINANCES
CHAPTER 32, COUNTY TRUNK HIGHWAYS, SECTION 32-71

The Board of Supervisors of Calumet County, does hereby amend the Calumet County Code of Ordinances as follows:

1. **Article IV.
Speed Limits**

Sec. 32-71. Speed Limits.

D. 45 MPH Speed Zones.

CTH KK - [Darby Village of Harrison](#) Total Length ~~3723~~²⁸⁹³ feet
From ~~1075~~²⁴⁵ feet east of State Park Rd. to 240 feet east of Hopfensberger Rd.

2. This Ordinance is effective upon passage as required by law.

Dated this 18th day of September, 2018 .

INTRODUCED BY Highway Committee