

**ADMINISTRATIVE SERVICES COMMITTEE  
TUESDAY, JUNE 12, 2018  
8:30 A.M.**

**COMMITTEE MEMBERS PRESENT:** Chair Merlin Gentz, Supervisors Bill Barribeau, Ronald Dietrich, Patrick Laughrin, Mary Schwalenberg, Pete Stier and Tom Stoffel.

**OTHERS PRESENT:** County Board Chair Alice Connors, County Administrator Todd Romenesko, Corporation Counsel Kimberly Tenerelli, Human Resources Director Michelle Wright, Finance Director Dan De Bonis, Information Technology Director Howard Mezera, Sheriff Mark Ott, Economic Development Director Mary Kohrell, Director of Planning, Zoning and Land Information Matt Payette, Treasurer Mike Schlaak, County Conservationist Tony Reali and County Clerk Beth Hauser.

Roll call was taken and all members reported present.

The Pledge of Allegiance was recited.

**APPROVAL OF AGENDA:**

**Moved** by Supervisor Barribeau and seconded by Supervisor Stier to approve the agenda as presented. Motion carried unanimously.

**APPROVAL OF MINUTES:**

**Moved** by Supervisor Stier and seconded by Supervisor Schwalenberg to approve the Minutes of the May 8, 2018 meeting as presented. Motion carried unanimously.

**REPORT OF COMMITTEE MEMBERS:**

- Supervisor Connors reported on the WCA green books that all supervisors will be receiving and also changes to the Revolving Loan Fund.
- Supervisor Barribeau reported on a recent insurance meeting he attended and the "Stop It" program that is being provided to schools and insurance districts throughout the state. The program addresses cyber bullying, self-harm, inappropriate teacher/student contact, mental health and many other issues.

**SPECIAL BUSINESS:**

- A. **Moved** by Supervisor Schwalenberg and seconded by Supervisor Barribeau to approve the Resolution declaring emergency in Calumet County and to forward to the full County Board at its June meeting for action. Motion carried unanimously.
- B. **Moved** by Supervisor Dietrich and seconded by Supervisor Stier to approve the Resolution establishing fees for services rendered by the Medical Examiner as amended and to forward to the full County Board at its June meeting for action.

*The amendment is as follows:*

NOW, THEREFORE, BE IT RESOLVED That the Calumet County Board of Supervisors hereby approve an increase to the fees as charged by the Calumet County Medical Examiner at a rate of 2.1% per the annual percentage of change in of the CPI-U for the 12 months ending December 31, as allowed per Wisconsin Stats. 59.365, effective \_\_\_\_\_, 2018/immediately upon passage by the County Board.

Motion carried unanimously.

- C. **Moved** by Supervisor Schwalenberg and seconded by Supervisor Stier to approve the resolution on dark store legislation and advisory referenda for November ballot. General discussion. Motion failed unanimously.

#### **REPORT OF DEPARTMENTS:**

##### **Department of Administration:**

Michelle Wright provided a hiring update to the Committee. It was noted that over 80 people applied for the Emergency Management Coordinator position.

##### **Economic Development:**

Mary Kohrell presented a resolution in support of Public Service Commission of Wisconsin Broadband Expansion Grant Application. It was noted that Wisconsin has the 8th slowest internet speeds in the nation. General discussion. **Moved** by Supervisor Dietrich and seconded by Supervisor Stier to approve the resolution and forward it to the full County Board at its June meeting for action. Motion carried unanimously.

##### **Finance:**

1. Dan De Bonis presented a resolution amending the 2018 Budget to reflect the award of a Watershed Planning Grant. General discussion. **Moved** by Supervisor Stier and seconded by Supervisor Laughrin to approve the Resolution and to forward it to the full County Board at its June meeting for action. Motion carried unanimously.
2. Dan provided the 2019 Budget Calendar and instructions to the Committee. General discussion followed.
3. Dan provided the Investment Report to the Committee. Total County Investments as of May 30, 2018 were \$19,667,723.31. County Sales Tax Collections year to date were \$82,329.27.

##### **NEXT MEETING DATE:**

July 10, 2018 at 8:30 A.M.

##### **ADJOURNMENT:**

**Moved** by Supervisor Schwalenberg and seconded by Supervisor Barribeau to adjourn the meeting at 9:44 A.M. Motion carried unanimously.

Beth A. Hauser,  
Recording Secretary