



Calumet County Parks Department

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CALUMET COUNTY PARKS COMMISSION MINUTES

April 12th, 2018

Members Present: Chair Mary Schwalenberg; Supervisors Ken Draheim, Pete Stier and Ed Kleckner; Citizen Member Dan Thiel

Members absent: Citizen Members Lyle Ott and Jerry Koenig

Others Present: Parks Director, Adam Backus; Office/Program Manager, Lindsay Hansen; Darlene Draheim

Chair Schwalenberg called the meeting to order at 8:30 a.m.

The meeting was properly announced and the Pledge of Allegiance was recited.

APPROVAL OF THE AGENDA:

Citizen Member Thiel moved, seconded by Supervisor Stier to approve the agenda as presented. Motion carried unanimously.

APPROVAL OF THE MINUTES:

Supervisor Stier moved, seconded by Supervisor Kleckner to approve the minutes for February 8th, 2018 as presented. Motion carried unanimously.

PUBLIC PARTICIPATION:

No Public Participation.

REPORT OF COMMISSION MEMBERS:

No Commission Reports.

COMMUNICATIONS:

No communications to report.

ITEMS FOR DISCUSSION OR ACTION:

a. Resolution for 2018-2019 Snowmobile Grant

Mr. Backus went over the snowmobile program grant with the commission. Supervisor Draheim moved and seconded by Supervisor Stier to submit the grant. Motion carried unanimously.

b. Resolution for 2018 Wisconsin RPCs and DNR Great Lakes Basin Tree Planting Grant

Park Director Backus went over the tree planting grant to replace the logged ash trees. Supervisor Stier moved and seconded by Supervisor Draheim to apply for the grant. Motion carried unanimously.

c. Campsite Development and Funding Sources

Backus informed the commission about a stewardship match grant available for campsite development. After discussion it was unanimously passed to apply for the grant.

d. 2019 Fee Schedule

Mr. Backus recommended a few changes to the 2019 Parks Department fee schedule. Supervisor Stier moved, seconded by Citizen Member Thiel to update the 2019 fee schedule. Motion carried unanimously.

Director's Report

a. Ledge View's Monthly Reports

Backus went over the reports with the commission.

b. Hiring Update

Mr. Backus provided a hiring update to the commission.

c. Ash Tree Harvest

Backus updated the commission on the conclusion of the ash tree harvest.

d. Brothertown Harbor Parking Lot Grant

Mr. Backus updated the commission on the timeline for the Brothertown Harbor parking lot project.

e. Parks Maintenance Worker Job Description

Backus informed the commission of a change in the parks maintenance worker position description.

f. Wood Chipper

Mr. Backus led the discussion for the need for a wood chipper for the parks department.

UPCOMING MEETING:

The next scheduled Parks Commission meeting will be May 10, 2018 at 8:30 a.m.

ADJOURNMENT:

Supervisor Draheim moved to adjourn, seconded by Supervisor Stier and the motion carried unanimously. The commission adjourned at 10:10 a.m.

Respectfully submitted,
Lindsay Hansen, Office/Program Manager/Recording Secretary
Adam Backus, Parks Director
Calumet County Parks Department
Approved Minutes
