

CALUMET COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES
BOARD MEETING
February 12, 2018

Board/Committee Members Present: Dietrich, Connors, Gentz, Hartl, Koenig, Schreiner, Schwalenberg, Stecker, Weinberger
Board/Committee Members Excused:
Board/Committee Absent:
Staff: Behnke, Brenner, Dewhurst, Kolbe, Mallmann, Mueller, Paulow, Romenesko, Schwobe, Smith, Zahn
Guests: Mariah Wipperman-student from Concordia

1. CALL TO ORDER: Meeting was called to order at 8:30 a.m. by Chairperson Schwalenberg.
2. ROLL CALL AND QUORUM: It was determined the meeting was properly announced and a quorum was present.
3. PLEDGE OF ALLEGIANCE: Schwalenberg asked all present to join her in repeating the Pledge of Allegiance to the Flag.
4. APPROVAL OF AGENDA: Motion by Dietrich, seconded by Hartl to approve the agenda. MOTION CARRIED UNANIMOUSLY.
5. APPROVAL OF HEALTH AND HUMAN SERVICES BOARD: Motion by Weinberger, seconded by Hartl to approve the December 11, 2017 Health and Human Services Board and Aging and Disability Resource Center/Long Term Support Advisory Committee Minutes. MOTION CARRIED UNANIMOUSLY.
6. Mariah Wipperman, a student at Concordia, introduced herself.
7. PUBLIC PARTICIPATION: None.
8. REPORT OF COMMITTEE MEMBERS:
 - A. Report of Meetings Held In Past Month: None.
 - B. Upcoming Events:
 - i. WCHSA Eastern Regional Board Member Meeting – February 16, 2018 at 10:00 am at Fox Valley Technical College, Appleton.
 - ii. Wisconsin Association of Local Health Departments and Boards (WALHDAB) Northeast Regional Meeting – March 8, 2018, 9:30 am at Liberty Hall, Kimberly.
9. REPORT OF THE HEALTH AND HUMAN SERVICES DEPARTMENT:
 - A. Brenner provided staffing updates. The following staff introduced themselves to the Board: Shirley Zahn, Bernadette Mueller, Nicole Smith, and Melissa Paulow. Zahn, Mueller, Smith and Paulow excused themselves from the meeting.
 - B. Kolbe gave an overview of Hospice QAPI data and an update on the performance improvement projects. Kolbe shared the two signs that were created to help with falls prevention. Discussion was then held on a new performance improvement project relating to the Hospice Quality Reporting data on the Hospice Compare website.
 - C. Ellis provided an update on REACH projects.
 - D. Dewhurst provided information on local Memory Cafés and upcoming events.

10. ITEMS FOR ACTION OR DISCUSSION:

- A. Schwobe presented the Voluntary Medical Advisor Policy and Procedure. Motion made by Weinberger, seconded by Hartl to approve the policy. Discussion held. MOTION CARRIED UNANIMOUSLY.
- B. Kolbe presented the Comprehensive Assessment Policy and the Patient Discharge or Transfer Policy for Home Health Care and Hospice. Motion by Weinberger, seconded by Gentz to approve both policies. Discussion held. MOTION CARRIED UNANIMOUSLY.

11. The next Health and Human Services Board meeting will be held on March 12, 2018 at 8:30 a.m.

12. ADJOURNMENT: Motion to adjourn the meeting at 9:25 a.m. by Weinberger, seconded by Hartl. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Bonnie Mallmann
Recording Secretary

- This was declared a \$60 meeting.
- These are APPROVED minutes.