

**MINUTES OF THE
COMMITTEE ON THE RULES OF ORDER
OF THE CALUMET COUNTY BOARD OF SUPERVISORS**

Wednesday, January 24, 2018

8:30 a.m.

Members Present: Chair Matthew Budde; Supervisors Gary Deiter, Dave LaShay. and Bob Stanke.

Member Absent: Supervisor Kevin Weinberger.

Also Present: Alice Connors, County Board Chair; Todd Romenesko, County Administrator; Dan DeBonis, Finance Director; Kimberly Tenerelli, Corporation Counsel; Mary Kohrell, Community Economic Development Director (arrived at 8:35 a.m.); and Patricia Winkler, Assistant to the County Administrator.

Chair Budde called the meeting to order at 8:30 a.m.

The meeting was properly announced, roll call taken and the Pledge of Allegiance was recited.

APPROVAL OF THE AGENDA

Moved by Supervisor Deiter and seconded by Supervisor LaShay to approve the agenda. Motion carried unanimously.

APPROVAL OF THE MINUTES

Moved by Supervisor Deiter and seconded by Supervisor LaShay to approve the minutes of the Oct. 13, 2017 meeting. Motion carried unanimously.

PUBLIC PARTICIPATION

There was no public participation.

REPORT OF COMMITTEE MEMBERS

There were no reports.

COMMUNICATIONS

There were no communications.

PROPOSED REVISION MOVING ECONOMIC DEVELOPMENT FROM PLANNING, ZONING AND FARMLAND PRESERVATION COMMITTEE TO THE ADMINISTRATIVE SERVICES COMMITTEE

A draft revision was attached to the agenda and discussed by the committee. It was determined that economic development should be removed from the duties and responsibilities of the Planning, Zoning and Farmland Preservation Committee and the following should be added to the duties of the Administrative Services Committee: aa. The Committee shall confer and have policy making responsibilities for Economic Development.

Moved by Supervisor Stanke and seconded by Supervisor Deiter to include the revisions regarding economic development in the Rules of Order to be presented for approval at the April 17, 2018 Organizational Meeting of the Calumet County Board. Motion carried unanimously.

At 8:39 a.m., Mary Kohrell left the meeting.

PROPOSED REVISION REGARDING HOME HEALTHCARE/HOSPICE POSITIONS

A draft revision was attached to the agenda and discussed by the committee. The revision was suggested to make the Rules of Order consistent with language in the Personnel and General Administrative Policies.

Moved by Supervisor Deiter and seconded by Supervisor Stanke to include the revision in the Rules of Order to be presented for approval at the April 17, 2018 Organizational Meeting of the Calumet County Board. Motion carried unanimously.

ELIMINATE THE LEGISLATIVE SERVICES COMMITTEE

A draft revision was attached to the agenda and discussed by the committee. It was noted that since Calumet County has the County Ambassador Program (CAP) Team that meets regularly with legislators, and works closely with Wisconsin Counties Association (WCA), the Legislative Services Committee should be eliminated.

Moved by Supervisor Stanke and seconded by Supervisor LaShay to eliminate the Legislative Services Committee from the Rules of Order and include the revision in the Rules of Order to be presented for approval at the April 17, 2018 Organizational Meeting of the Calumet County Board. Motion carried unanimously.

REVIEW THE REORGANIZED RULES OF ORDER FOR PRESENTATION AT THE APRIL 2018 COUNTY BOARD ORGANIZATIONAL MEETING

A draft of the reorganized Rules was attached to the agenda. Corporation Counsel Tenerelli explained the reorganization presented the material in a more logical order. A few minor revisions to the document were suggested, along with a suggestion to add a Table of Contents to the final version. The committee rejected the proposed revision adding an Ad Hoc Committee for Major Building Projects and instead directed Corporation Counsel to draft language for a Rule regarding Capital Improvement Projects to be presented at the next meeting.

At 9:39 a.m., Alice Connors left the meeting.

Moved by Supervisor Stanke and seconded by Supervisor LaShay to approve the content and reorganization of the Rules of Order as discussed at the meeting and present the Rules for approval at the April 17, 2018 Organizational Meeting of the Calumet County Board. Motion carried unanimously.

REVIEW THE BOARD OF SUPERVISION ORIENTATION MANUAL

A draft of the Board of Supervision Orientation Manual was attached to the agenda and discussed by the committee. It was suggested that demographic and taxation information be added to the document prior to publishing for County Board Members.

ITEMS FOR THE NEXT MEETING

- Review draft Rule regarding Capital Improvement Projects.

NEXT MEETING DATE

The next meeting date will be determined after polling all committee members for an 8:30 a.m. meeting in February or March 2018.

ADJOURNMENT

At 10:44 a.m., **moved** by Supervisor Deiter and seconded by Supervisor LaShay to adjourn. Motion carried unanimously.

Patricia Winkler, Recording Secretary