



**CALUMET COUNTY**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
Courthouse, 206 Court Street, Chilton, WI 53014

**Human Services**

Phone: (920) 849-1400  
Fax: (920) 849-1468

From Appleton: (920) 989-2700

**Public Health**

**Home Health and Hospice**

Phone: (920) 849-1432  
Fax: (920) 849-1476

Crisis Line: (920) 849-9317; (920) 832-4646

**Aging & Disability  
Resource Center**

Phone: (920) 849-1451  
Fax: (920) 849 -1635

Website: [www.co.calumet.wi.us](http://www.co.calumet.wi.us)

**Child Support**

Phone: (920) 849-1454  
Fax: (920) 849-1484

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**Regular Meeting of the Health and Human Services Board**

DATE: Monday, May 14, 2018  
TIME: 8:30 a.m.  
PLACE: Room – 017 Courthouse Basement

**AGENDA**

- 1) Was the meeting properly announced?
- 2) Roll Call and Introductions
- 3) Pledge of Allegiance
- 4) Election of Chair and Vice Chair
- 5) Approval of May 14, 2018, Health and Human Services Board Agenda
- 6) Approval of April 9, 2018, Health and Human Services Board Minutes
- 7) Public Participation/Public Comment
- 8) Report of Committee Members
  - a) Reports of Official Meetings Held in Past Month
  - b) Upcoming Events
    - i.) 2018 WCHSA Spring Conference-May 15-17, 2018, at the Osthoff Resort in Elkhart Lake, WI
    - ii.) 2018 Annual WPHA/WALHDAB Public Health Conference-May 22-24, 2018, at the KI Convention Center and Hyatt in Green Bay, WI.
    - iii.) Wisconsin Association of Local Health Departments and Boards (WALHDAB) Northeast Regional Meeting-July 12, 2018, 9:30 a.m. – 2:30 p.m. at Liberty Hall in Kimberly, WI.
- 9) Report of the Health and Human Services Department
  - a) Staffing Update/Introductions
  - b) 2018 County Health Rankings
  - c) Sexually Transmitted Disease (STD) Project
  - d) Home Health Care State Survey
  - e) Welfare Reform Changes
- 10) Items for Action or Discussion from Health and Human Services Department
  - a) None
- 11) The next regular meeting date for Health and Human Services Board will be June 11, 2018, at 8:30 a.m.
- 12) Adjournment

So as not to disturb the meeting, all cell phones must be placed on vibrate and all calls taken outside the meeting room.

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Health and Human Services Department at 920-849-1400 at least twenty-four (24) hours before the scheduled meeting time so appropriate arrangements can be made.

This is a public meeting. As such, all members or a majority of the members of the County Board may be in attendance. While a majority of the County Board members, or the majority of any given County Board Committee may be present, only the above committee will take official action based on the above agenda.

CALUMET COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES  
BOARD MEETING  
April 9, 2018

Board/Committee Members Present: Dietrich, Gentz, Hartl, Schreiner, Schwalenberg, Weinberger  
Board/Committee Members Excused: Stecker  
Board/Committee Absent: Koenig  
Staff: Behnke, Brenner, Dewhurst, Kolbe, Mallmann, Romenesko, Schwobe  
Guests: Connors

1. CALL TO ORDER: Meeting was called to order at 8:30 a.m. by Chairperson Schwalenberg.
2. ROLL CALL AND QUORUM: It was determined the meeting was properly announced and a quorum was present.
3. PLEDGE OF ALLEGIANCE: Schwalenberg asked all present to join her in repeating the Pledge of Allegiance to the Flag.
4. APPROVAL OF AGENDA AND HEALTH AND HUMAN SERVICES BOARD: Motion by Weinberger, seconded by Hartl to approve the agenda and March 12, 2018 Health and Human Services Board Minutes. MOTION CARRIED UNANIMOUSLY.
5. PUBLIC PARTICIPATION: None.
6. REPORT OF COMMITTEE MEMBERS:
  - A. Schwalenberg thanked the Health and Human Services Board for their dedication. With the election and upcoming Committee appointments, there may be some changes in Board members.
  - B. Schwalenberg reported on recent meetings attended.
  - C. Connors provided information on the Steering Committee under Wisconsin Counties Association (WCA). If interested in being on the Committee, contact Connors for an application.
  - D. Upcoming Events:
    - i. Wisconsin Counties Human Services Association WCHSA Eastern Regional Board Member Meeting – April 20, 2018 at 10:00 am at Fox Valley Technical College, Appleton.
    - ii. Wisconsin Association of Local Health Departments and Boards (WALHDAB) Northeast Regional Meeting – May 10, 2018, 9:30 am at Liberty Hall, Kimberly.
    - iii. Wisconsin Counties Human Services Association (WCHSA) Spring Conference – May 15-17, 2018 @ Osthoff Resort, Elkhart Lake.
    - iv. Wisconsin Public Health in Action -- Wisconsin Association of Local Health Departments and Boards (WPA--WALHDAB) Public Health Conference – May 22-24, 2018 at KI Convention Center, Green Bay.
7. REPORT OF THE HEALTH AND HUMAN SERVICES DEPARTMENT:
  - A. Brenner provided staffing updates.
  - B. Schwobe provided an update on communicable diseases with regard to Calumet County.

- C. Brenner presented on the Department's 2017 financials.
  - D. Brenner presented the 2017 Annual Report to the Board.
  - E. Dewhurst provided information regarding focus areas of 2019-2021 Aging Plan, strategies for gathering input for seniors and time line for completion of plan. Surveys were provided to board members for completion and community distribution..
8. ITEMS FOR ACTION OR DISCUSSION: Kolbe presented the Infection Control, Prevention, and Surveillance Program Policy and Procedure, the Employee Tuberculosis Screening and Respiratory Protection Policy and Procedure, and the Bag Technique Policy and Procedure. Motion by Weinberger, seconded by Hartl to approve all three policies. Discussion held. MOTION CARRIED UNANIMOUSLY.
9. The next Health and Human Services Board meeting will be held on May 14, 2018 at 8:30 a.m.
10. ADJOURNMENT: Motion to adjourn the meeting at 9:30 a.m. by Westenberger, seconded by Hartl. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Bonnie Mallmann  
Recording Secretary

- This was declared a \$60 meeting.
- These are UNAPPROVED minutes.